

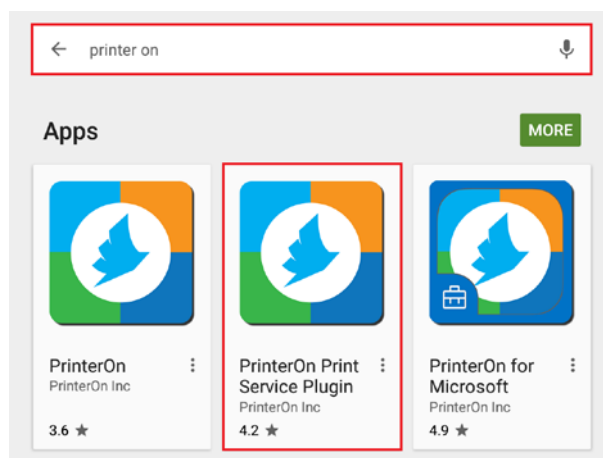


PrinterOn Android: Quickstart Guide

The PrinterOn mobile application provides students the ability to securely and easily print to any of the general access printers on campus at James Cook University. This short guide shows you how to print from your Android device.

Installing PrinterOn

1. Search for **PrinterOn Print Service Plugin** in the **Google Play store**.

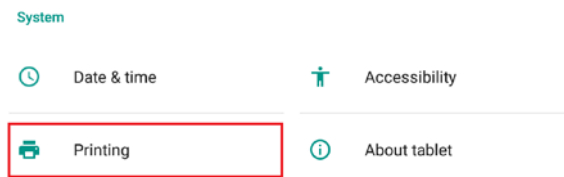


2. Tap **Install** to begin the installation, and then tap **Accept** to allow the Plugin access.

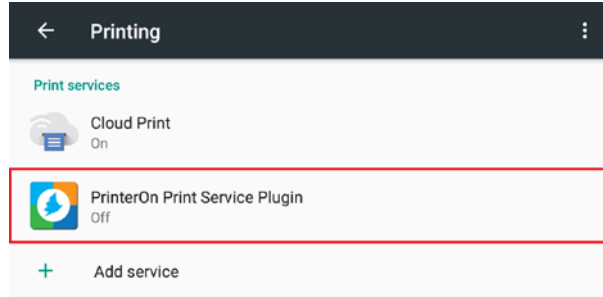


Connecting to the JCU Student Multi-function Print Queue

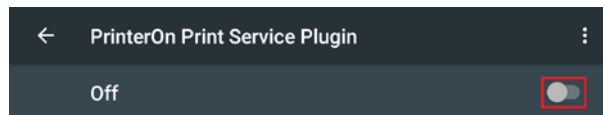
1. Open **Android Settings**.
2. Tap on **Printing**.



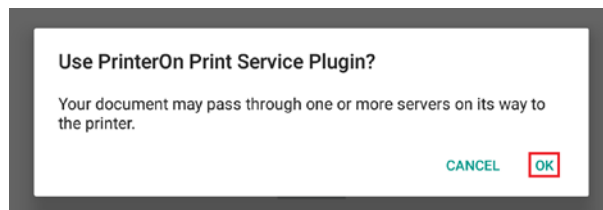
3. Tap **PrinterOn Print Service Plugin**.



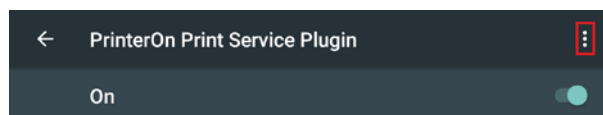
4. Slide the **toggle** to the right to turn the PrinterOn service **On**.



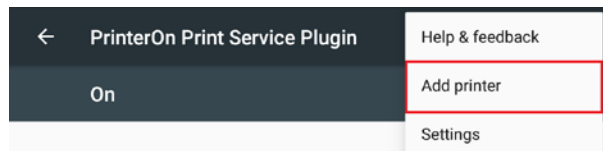
5. Tap **OK**.



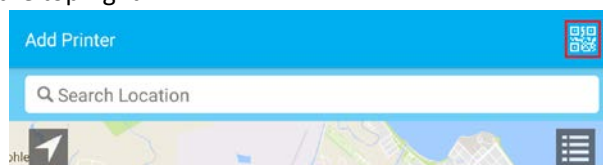
6. Tap the **menu button**.



7. Select **Add printer**.



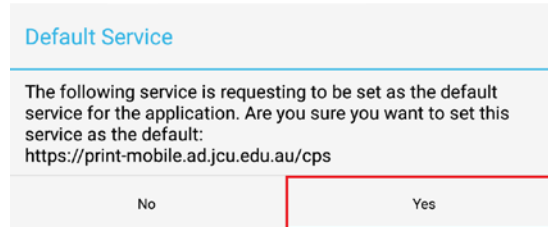
8. Tap the **QR code icon** on the top right.



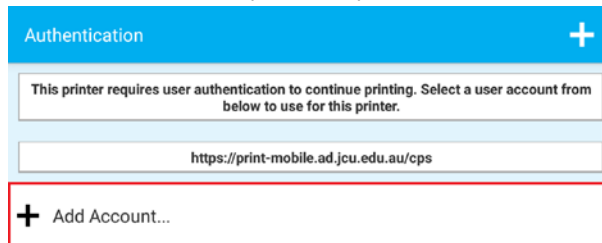
9. Hold the camera over this QR Code and position it inside the box.



10. Select **Yes** to set JCU as the default service for PrinterOn.

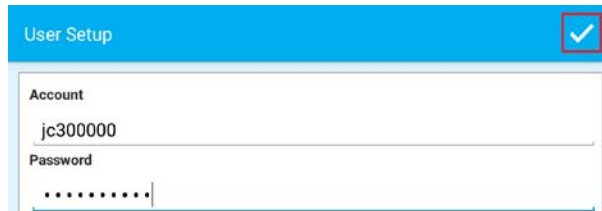


11. In order to use the service, authentication is required. Tap **Add Account**.

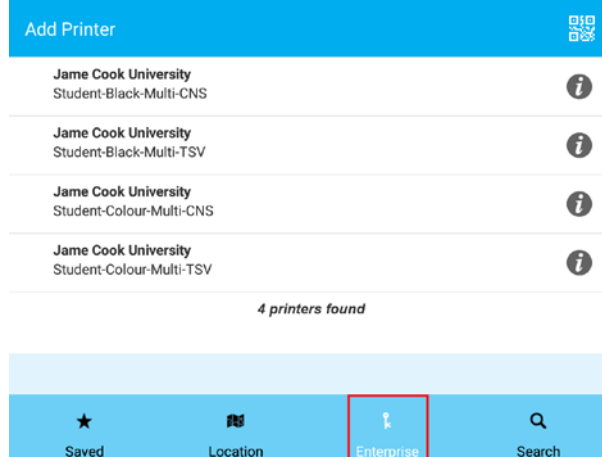


12. Enter your **JCU account username and password**.

Tap the **tick icon** in the top right corner to save.



13. Select **Enterprise** from the bottom menu and choose the required print queue.



Each printer name correlates with a physical location and print type, for example:

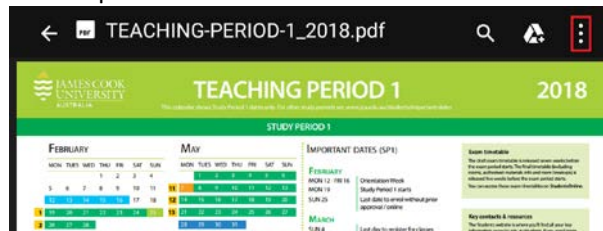
To print black and white in Townsville select: **Student-Black-Multi-TSV**

To print black and white in Cairns select: **Student-Black-Multi-CNS**

Printing to a JCU Student Multi-function Printer Queue

Once the JCU print service and a JCU user account have been added and authenticated, the device can access JCU printers. How to Print:

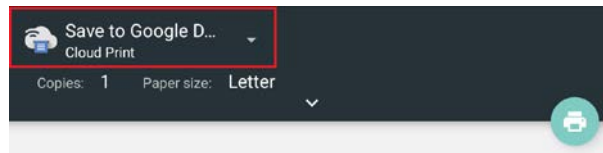
1. Open a document or photo and tap the **menu button**.



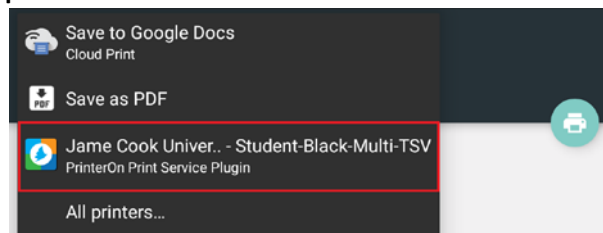
2. Select **Print**.



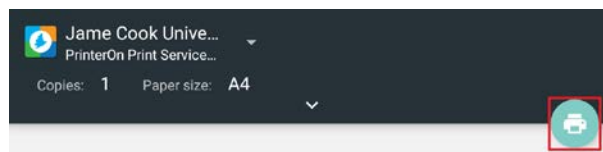
3. Tap the printer drop down.



4. Select the required **print queue**.



5. Tap the **Printer icon**.



The job will now be sent to the printer ready for release.

For instructions on how to release print jobs visit:

<https://www.jcu.edu.au/information-and-communications-technology/help-and-support/copyprint/mfd-device-user-guide>