

# APPLICATION FORM

OFFICE USE ONLY

DATA No.

## Bachelor of Veterinary Science 2020 entry

Return application form by 31 August 2019\* to:

**Admissions**

**Student Centre, Building 134**

**James Cook University Douglas Campus**

**Townsville QLD 4811 Australia**

*\*Applications postmarked after this date will not be accepted. Postmarked means date stamped by the post office on the day that you post the application form. Express Post is recommended.*



### Applicant details

Title  Dr  Mr  Mrs  Ms  Miss  Mx  Other (Please tick one box only)

Family Name (As shown on your passport/birth certificate)

Given Names

Date of Birth DAY MONTH YEAR Gender  Male  Female  Other

Address

Suburb Town/City State

Country Post /Zip Code

Telephone (After hours) Telephone (Business hours)

Mobile/Cell Phone (incl. country code)

Email Address *Please ensure your email address is current as this is one of our primary forms of contact.*

Are you currently or have you ever been a JCU Student?  Yes  No (if Yes) JCU ID number

Country of Citizenship

Country of Birth

**Apply now**  
[jcu.edu.au/dthm](http://jcu.edu.au/dthm)

Cairns  
Singapore  
Townsville

## Instructions

- Before completing this application form please download and read the Bachelor of Veterinary Science **Information Pack** for International Applicants.
- Complete all sections of the application form. Failure to complete all sections may affect your selection. Pages 1 and 2 may be typed if preferred, the rest of the application **MUST** be completed in your own handwriting.
- All applicants (other than current JCU students) must also submit an **International Undergraduate Application Form**
- If you are a current student of JCU, submit this application together with an **Course Transfer Application Form** to Admissions, James Cook University. You are not required to attach a certified copy of your academic record.
- Applications will be accepted either: via a JCU approved overseas representative; OR directly to JCU via email to [internationaladmissions@jcu.edu.au](mailto:internationaladmissions@jcu.edu.au) on or before 31 August 2019; OR by 'EXPRESS POST' or equivalent prior to 31 August 2019.
- If sending your application by post, please ensure it arrives on time, applications received after 31 August 2019 will not be accepted.
- Applicants should attach certified copies of their final Year 12 results and/or tertiary academic transcript as applicable. Send only certified copies as originals cannot be returned to you.  
Certified Copy: A photocopy of an original document that has been certified by those listed under "Declaration and Document Certification Requirements". The certification must be original; photocopies or facsimiles of certified copies are not acceptable.
- Return all forms for Bachelor of Veterinary Science by 31 August 2019 to:  
Admissions  
Student Centre, Building 134  
James Cook University  
Townsville QLD Australia 4811

**LATE APPLICATION FORMS AND ANY DOCUMENTATION SENT SEPARATELY WILL NOT BE ACCEPTED.**

## Letters of support

**Please attach letters of support at the end of the Application Form**

- You may attach a maximum of three letters of support to your application (this is not compulsory). If you choose to attach letters of support, make sure to ask your referees to include their phone number in case we need to contact them. You must keep a copy of any letters of support (and your completed application) as no documentation can be returned to you.
- Only the first three (3) letters of support will be read.
- Do not send letters of support separately as they will not be included as part of your application.
- Letters of support from family members will not be accepted.

## Submitting Application

**ALL** documents listed below must be submitted via email by close of business 31 August 2019.

- Written Application Form
- JCU International Undergraduate Application (PDF or online)
- All previous and current academic transcripts and degree certificates (both secondary school and tertiary studies), including the grading scale used at the institution
- Copy of passport
- Letters of Support and any other supporting documents (optional)
- For current Year 12 students – Prediction of Academic Achievement Form (PAA Form) as well as Year 11 and Year 12 (semester 1) school reports

## Declaration and Document Certification Requirements

When preparing your application to James Cook University, it is essential that you supply correct and complete supporting documentation. Failure to do so may affect your selection.

You must submit certified copies of documentation (where requested) with your application. Uncertified copies and photocopies of certified copies are **NOT** permissible.

James Cook University will accept declarations witnessed, and copies certified, by:

- A Justice of the Peace (JP)
- A Commissioner of Declarations
- A Barrister, Solicitor, Pharmacist, Medical Practitioner
- A Police Officer
- Authorised overseas JCU agent
- Public Notary

The person certifying photocopies of original documentation must state "I certify this to be a true copy of the original which I have sighted at the time of signing", provide their signature, occupation and telephone number and affix the official stamp or seal of their organisation, if available, on the front of each copy.

Please note that it is your responsibility to ensure that your application is complete at the time of submission.

Qualifications/other documentation written in a language other than English:

- Please provide certified translations and a certified copy of the original documentation.

## Important dates

<b>28 February 2019</b>	application opening date for JCU International application form.
<b>31 August 2019</b>	closing date for JCU International application form. Applications received after this date will not be accepted.
<b>14 February 2020</b>	Compulsory International Student Orientation
<b>17 February 2020</b>	JCU Orientation week begins.
<b>24 February 2020</b>	JCU Academic year begins.

## Application checklist

**Have you:**

- Applied to JCU by the closing date of 31 August 2019.
- Written your JCU student number on the application form (Only if you are a current JCU Student).
- Completed your application form. Pages 1 and 2 may be typed if preferred, the rest of the application **MUST** be completed in your own handwriting.
- Attached a Course Transfer Application (JCU students only).
- Read and signed the Declaration in the presence of the person witnessing your application.
- Attached certified copies of your final school results and/or tertiary academic transcript (as applicable).
- Attached your letters of support
- If currently studying Year 12, asked your School Principal to complete the Prediction of Academic Achievement (PAA) form.
- Kept a photocopy of this application for your records.



## Declaration

Please note that you must complete the declaration set out below and have it witnessed.

I, \_\_\_\_\_ [full name], of \_\_\_\_\_ [address],

in the State of \_\_\_\_\_ [state] make the following declaration:

I declare that I have read and understood all the information provided by JCU in this application form and all the information I have supplied on the application form is, to the best of my knowledge, complete and correct. I acknowledge that JCU reserves the right to reverse or vary any decision regarding admission made on the basis of incomplete or false information.

Signature of Applicant

Date

Taken and declared before me, at

This \_\_\_\_\_ day of \_\_\_\_\_ 2019.

Full Name (Witness)

Qualification

Address

Signature of Witness

A Justice of the Peace/Commissioner of Declarations or equivalent (as listed under "Document Certification Requirements" on page 2)

STAMP

### PRIVACY STATEMENT

Please note: Information contained on this form is collected for selection, research and administrative purposes. Personal information will not be passed on to any other external bodies without your authorisation unless a valid legal request has been made.

## Written component

Please complete the following in your own handwriting

Title  Dr  Mr  Mrs  Ms  Miss  Mx  Other (Please tick one box only)

Family Name

Given Names

Date of Birth DAY MONTH YEAR

Gender  Male  Female  Other

Email

*Please ensure your email address is current as this is one of our primary forms of contact.*



