

JAMES COOK UNIVERSITY
2017 - COUNCIL AND ITS COMMITTEES MEETING DATES AND PATHWAYS

	16 TH COUNCIL						
Dates proposed in 2017	TSV	TSV	TSV	CNS	TSV	CNS	TSV
COUNCIL Meeting Dates (usu. Thursday) (if with workshop, Friday)	27 February (Monday, 6.00pm – 9.00pm)	21 April (F) (Friday, 6.00pm – 9.00pm)	1 June (Thursday, 6.00pm – 9.00pm)	20 July (Thursday, 6.00pm – 9.00pm)	7 September (Thursday, 6.00pm – 9.00pm)	27 October (F) (Friday, 6.00pm – 9.00pm)	7 December (Thursday, 3 - 6pm)
Council Circular (usu. Friday)	10 February	7 April	19 May	7 July	25 August	13 October	24 November
WORKSHOP Dates (Saturday)		22 April				28 October	
Gap to next Meeting (weeks)	8	6	7	7	7	6	11 (Exec Group)
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COMMITTEES AND BOARDS OF COUNCIL							
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ACADEMIC BOARD (Monday, except Public Holidays) 12.00pm – 2.00pm)		13 March	2 May (Tuesday)	19 June	7 August	25 September	6 November
Education Committee (Monday) 11.00 am – 1.00 pm		20 February	27 March	29 May	10 July	4 September	16 October
Research Committee (Tuesday) 11.00 am – 1.00 pm		21 February	28 March	26 May (Friday)	11 July	5 September	17 October
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AUDIT, RISK & COMPLIANCE COMMITTEE (Thursday) 3.00 – 5.00pm	23 February (JOINT MEETING with Finance Committee)	3 April (Monday)		17 August			16 November
HEALTH, SAFETY & ENVIRONMENT COMMITTEE (Friday) 10am – 12 noon				17 March 9 June			8 September ◇10 Nov
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FINANCE COMMITTEE (Thursday) 3.00 – 5.00pm	23 February (JOINT MEETING WITH Audit, Risk & Compliance Committee)		4 May		10 August		21 November (Tuesday)
ESTATE COMMITTEE	<i>AD-HOC Committee OF FINANCE COMMITTEE – Meetings to be Scheduled as Business Arises</i>						
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HUMAN RESOURCES COMMITTEE (Thursday) 11.00am – 1.00pm		14 March (Tuesday)		15 June (12noon-2pm)	17 August (12noon-2pm)		9 November
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CHANCELLOR'S COMMITTEE	<i>AD-HOC COMMITTEE OF COUNCIL – Meetings to be Scheduled as Business Arises</i>						
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AWARDS & CEREMONIES COMMITTEE	<i>AD-HOC COMMITTEE OF COUNCIL – Meetings to be Scheduled as Business Arises</i>						

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NOTES ON COUNCIL BUSINESS

- February meeting: to enable Financial Statements and Councillor's Report to be certified by 28 February 2017 – signed by Auditor General on 2 March 2017.
- Final accounts won't receive Finance Committee's approval earlier than 23 February. Provisional accounts to be sent to Council in February subject to Finance Committee's consideration.
- April meeting: KPI/PI acquittal
- June meeting: Strategy Performance Report 2017
- July meeting: endorse University Plan post VCAC retreat
- September meeting: undertake 2017 Budget Review and interim 2017 KPI results
- October meeting: receive the 2017 Interim Performance Report.
- December meeting: Triennium Budget Sign-off and 2017 KPI/KPM targets

OTHER FACTORS

- Queensland public holidays in 2017 are 2/1, 26/1, 14/4, 17/4, 25/4, 1/5, (TSV show day 3/7, CNS show day 21/7), 2/10, 25/12, 26/12..
- Singaporean public holidays in 2017 are 14/4, 1/5, 10/5, 9/8, 1/9, 18/10, 25/12.
- Easter Weekend: Fri 14/4/17 to Mon 17/4/17
- Graduations: TSV - 8/03 (3:30pm), 9/03(10.30am & 3:30pm), 20/12(10.30am & 3:30pm); CNS - 22/03 (3:30pm), 18/12(3:30pm); SNG – 1/4 (11.00am), 5/8 (11.00am), 2/12 (11.00am); BNE – TBA
- IRU Staff Forum – 10-11 October 2017
- V8 Weekend Townsville – 7-9 July 2017
- Higher Education Conference – Universities Australia – 1-3 March
- VCAC Planning Retreat – 30–31 May
- Senior Staff Conference – 22-23 November
- Melbourne Cup – 7 November

NOTES ON COMMITTEE AND SUB COMMITTEE BUSINESS:

- Finance Committee meeting to occur a minimum of 3 weeks before Council Meeting and dates to meet up with Period 3,7 and 10 of the Financial Statements reporting period

◇ The 10 November 2017 Health, Safety and Environment Committee Meeting matters will be sent to the 1st 2018 Meeting of Audit, Risk and Compliance Committee unless the Chair ARCC confirms that matters may be tabled at the ARCC 16 November 2017 meeting.