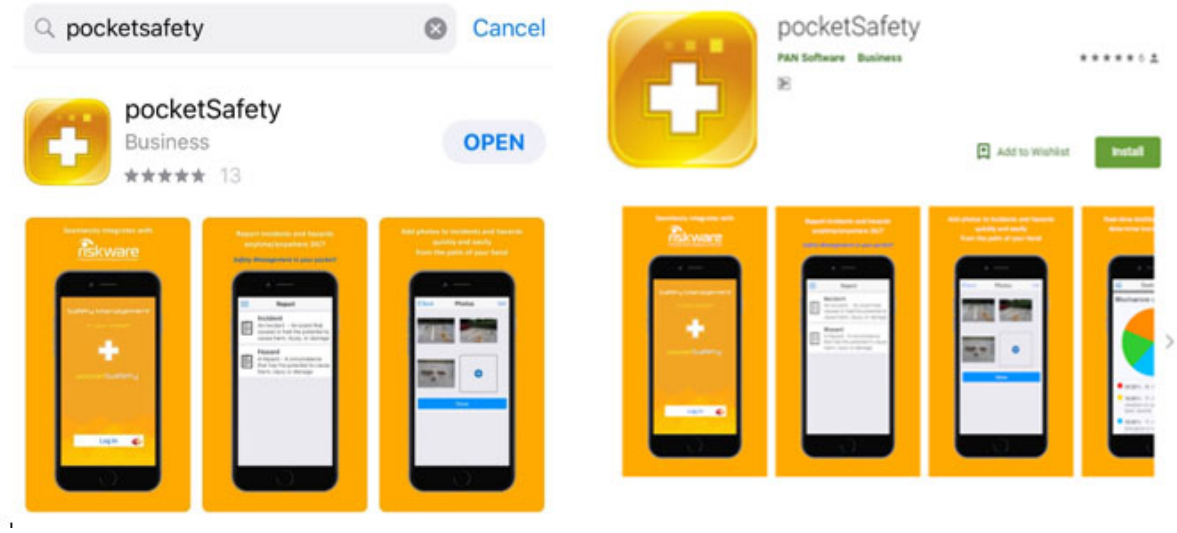
1 Download pocketSafety from the App Store or Google Play.

- Using your Smart Device, go to the App Store or google Play and search for pocketSafety and install on your smart device.

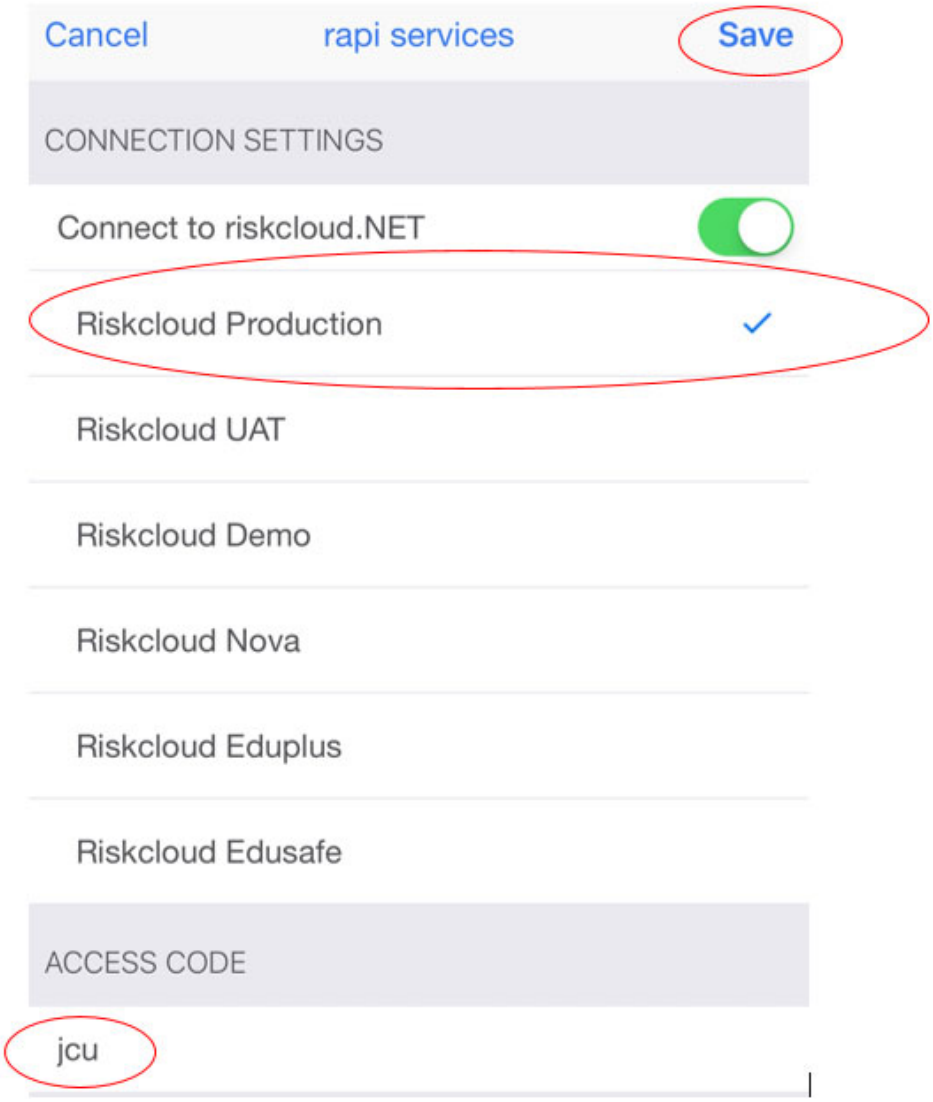


2 Open pocketSafety for the first time

- Open the pocketSafety application
- Tap the riskcloud.NET icon to open the Connection Settings.

3 Configure Connection Settings

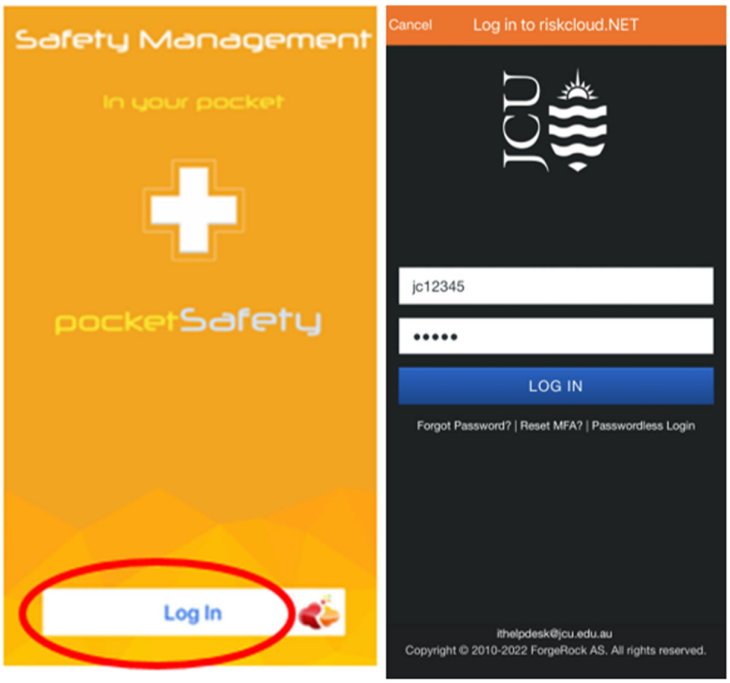
- Ensure the Production option is ticked
- Enter the Access Code jcu
- Save settings



4 Log into RiskWare

JCU Users will use their JCU log in details to access pocketSafety.

- First you will need to register for Multi-Factor Authentication (MFA).
- Once you have registered for MFA, you can access pocketSafety
- Anyone who has a JC number can access pocketSafety



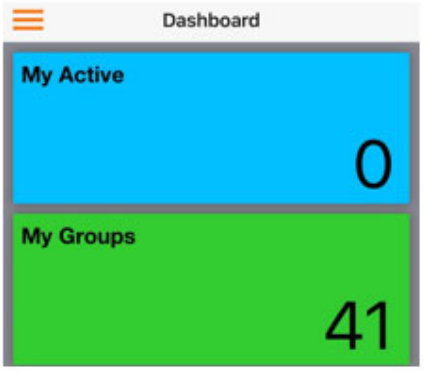
5 Set Passcode

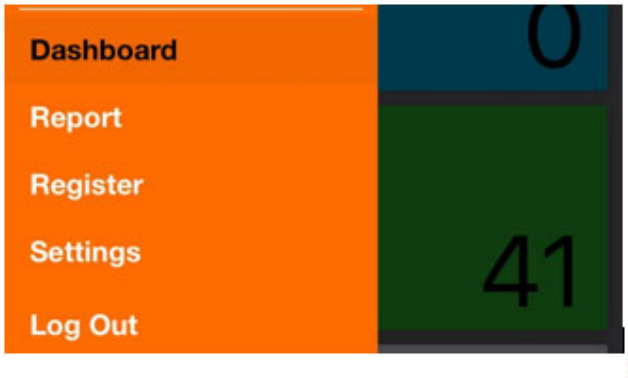
- Enter a Passcode to allow easy access back into pocketSafety.

6 Congratulations

- pocketSafety is now ready to use. To navigate between functions tap the menu icon
- Select my group to see notifications.

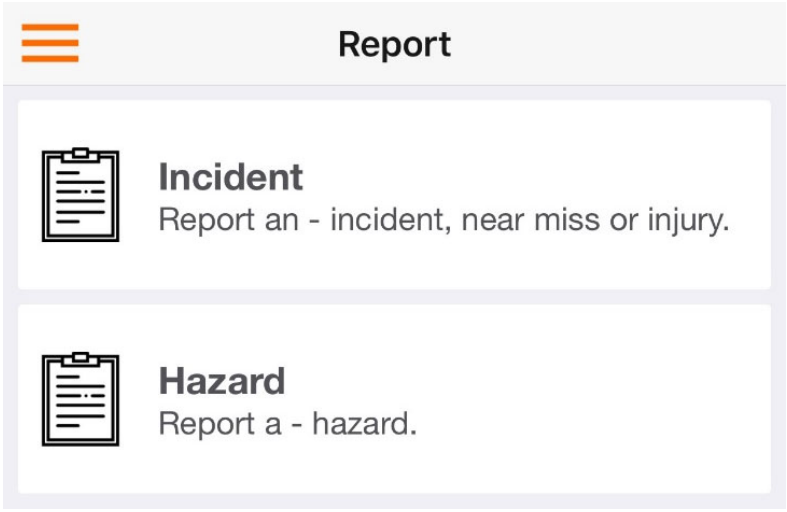
Note: your menu options will depend on your level of access.

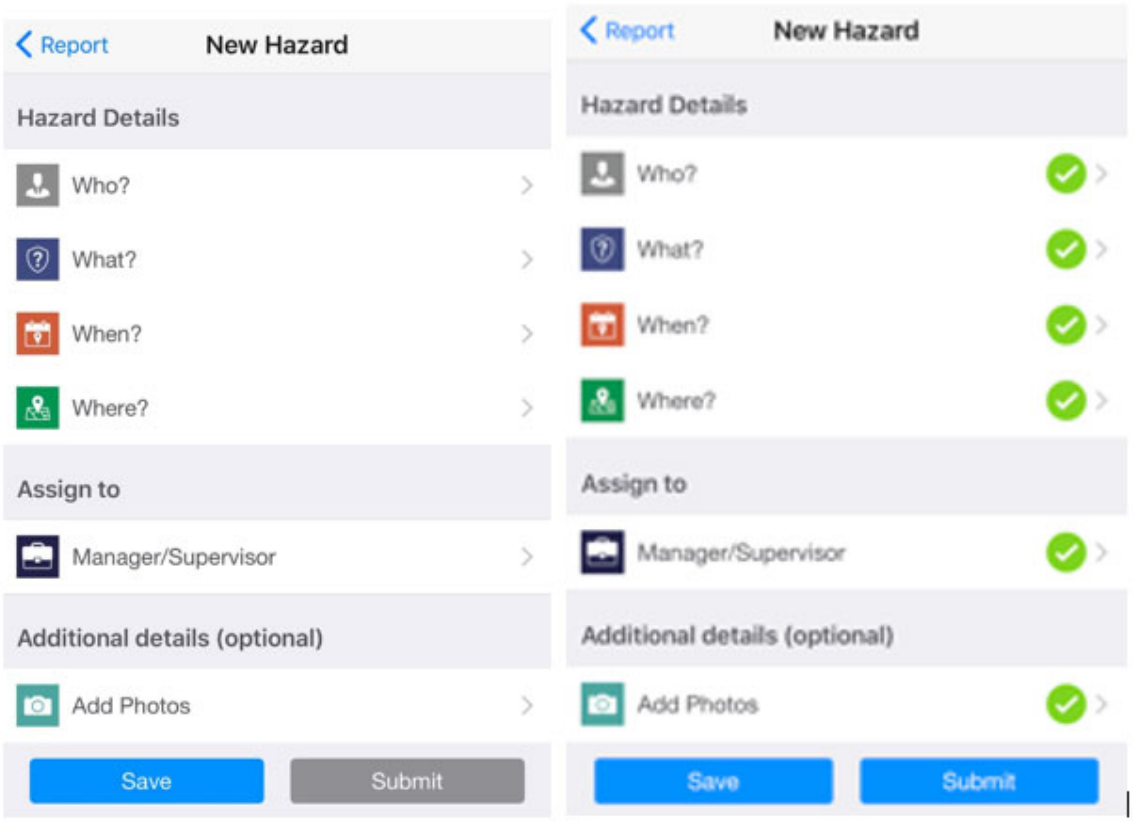




7 Report

- Select either an incident or hazard
- Complete all the fields ensuring the green tick appears
- Save as a draft and when complete submit report
- Email notifications will be sent
- Tasks assigned will need to be completed in RiskWare





Further Information Contact

- JCU Work Health and Safety Unit
- 4781 4429
- safety@jcu.edu.au