

## 2016 Student Services and Amenities Fee (SSAF) Report

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### 1. What is SSAF?

In October 2011, the Government passed legislation ([Guidelines](#)) allowing universities to charge a student services and amenities fee from January 2012.

The Student Services and Amenities Fee legislation sets out the categories of services that the collected fees can be spent on, as follows:

1. providing food or drink to students on a campus of the higher education provider;
2. supporting a sporting or other recreational activity by students;
3. supporting the administration of a club most of whose members are students;
4. caring for children of students;
5. providing legal services to students;
6. promoting the health or welfare of students;
7. helping students secure accommodation;
8. helping students obtain employment or advice on careers;
9. helping students with their financial affairs;
10. helping students obtain insurance against personal accidents;
11. supporting debating by students;
12. providing libraries and reading rooms (other than those provided for academic purposes) for students;
13. supporting an artistic activity by students;
14. supporting the production and dissemination to students of media whose content is provided by students;
15. helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled;
16. advising on matters arising under the higher education provider's rules (however described);
17. advocating students' interests in matters arising under the higher education provider's rules (however described);
18. giving students information to help them in their orientation;
19. helping meet the specific needs of overseas students relating to their welfare, accommodation and employment.

The funding must not be spent on supporting a political party or the election of a person as a member of a political party at any level of government.

### 2. How much SSAF was collected in 2016?

In 2016, JCU students paid a Student Services and Amenities Fee amount of \$43.50 for each 3 credit point subject (0.125 EFTSL), up to a maximum amount of \$290 for the calendar year.

Total SSAF collected in 2016 was \$3,982,000.



| Service category   | Project   | 2016 Allocation of SSAF Income   | 2016 Actual SSAF Expenditure   |
|--|---|--|--|
|  | <p>JCUHealth (Townsville) to allow for bulk billing GP services for students</p> <p>Student Life Team (2.8 FTE)</p> <p>1 x Career Development Learning Officer</p> <p>1 x Aboriginal and Torres Strait Islander Student Mentor</p> <p>Building Cohort Support for HDR Candidates</p> <p>Ask Us Knowledge Base</p> <p>International Peer Advice Video</p> <p>Student Advising Framework (Ask Us Cards, Database and Website)</p> <p>JCU SA Elections</p>                       | <p>\$100,000</p> <p>\$266,115</p> <p>\$95,525</p> <p>\$20,000</p> <p>\$65,000</p> <p>\$42,500</p> <p>\$4,800</p> <p>\$33,000</p> <p>\$10,000</p> | <p>\$100,000</p> <p>\$266,115</p> <p>\$50,017</p> <p>Nil</p> <p>\$53,949</p> <p>\$20,696</p> <p>\$4,663</p> <p>\$4,408</p> <p>\$10,000</p> |
| <p>5. Supporting other recreational activities on campus via clubs and societies.</p> <p>Improving sports facilities on-campus.</p> <p>Supporting student artistic and creative activities such as drama, musicals, exhibition spaces.</p> | <p>Support for JCU student clubs, societies, and associations, administered by the JCUSA.</p> <p>Subsidies for sporting teams, administered by the JCUSA.</p> <p>Funding for the JCUSA Sport and Recreation staff - Manager; Sport and Recreation Officer (Townsville); Sport and Recreation Officer (Cairns).</p> <p>Sporting Field Maintenance</p> <p>Sporting Infrastructure</p> <p>JCU SA International Ball</p> <p>Inter-Collegiate Cultural Competition and Concert</p> | <p>\$167,000</p> <p>\$112,500</p> <p>\$271,065</p> <p>\$205,000</p> <p>\$150,000</p> <p>\$10,000</p> <p>\$15,000</p>                             | <p>\$167,000</p> <p>\$112,500</p> <p>\$271,065</p> <p>\$205,000</p> <p>\$150,000</p> <p>\$10,000</p> <p>\$15,000</p>                       |

| Service category   | Project   | 2016 Allocation of SSAF Income | 2016 Actual SSAF Expenditure |
|--|---|--------------------------------|------------------------------|
|  |   |                                |                              |
| 6. Provision of information and support to students experiencing financial difficulties  | <p>Support for students experiencing financial difficulties has increased significantly in recent years through the establishment of the Student Access Fund Program.</p> <p>Support is also provided through JCU's student loans service and the JCU Student Association Crisis Loans service. It is therefore not proposed to spend SSA Fee income for this purpose during 2015-2016.</p>   | Nil                            |                              |
| 7. Improving advice about university rules and procedures  | JCUSA Student Media and Communication Service.  | \$92,946                       | \$92,946                     |
| Support for student media  | JCUSA Website Upgrade/Maintenance   | \$6,500                        | \$6,500                      |
| 8. Orientation information and activities  | Orientation Week activities.  | \$161,000                      | \$161,000                    |
|  | Peak Period Enquiry and Enrolment Help Roamers  | \$27,000                       | \$13,578                     |
|  | Orientation Peak Period and Concierge   | \$41,000                       | \$19,829                     |
| 9. Providing or improving student advocacy services;<br>Supporting the administration of a club most of whose members are students | <p>Student Advocacy Service (2 Student Advocates in Townsville, 1 in Cairns). The JCUSA Student Advocacy Service provides an independent advocacy service to students in matters such as: assessment results and subject grades; addressing allegations of misconduct; appealing academic suspension or exclusion for unsatisfactory academic progress; problems with professional and clinical placements; complaint resolution; applications for special consideration and supplementary and deferred examinations; advanced standing; leave of absence; student appeals.</p> <p>SSA Fee income will be used to support student representation, through the JCUSA elected student representatives and the JCUSA Council.</p> <p>General Manager – JCUSA</p> | \$270,792                      | \$270,792                    |
|  |   | \$166,687                      | \$166,687                    |

| Service category  | Project  | 2016 Allocation of SSAF Income | 2016 Actual SSAF Expenditure |
|---|--|--------------------------------|------------------------------|
|   |  | \$102,000                      | \$102,000                    |
| 10. On-campus child care services   | This service did not rate highly in the survey responses and no SSA Fee funding is proposed in 2016. | Nil                            |                              |
| 11. Provision of legal services to students   | This service did not rate highly in the survey responses and no SSA Fee funding is proposed in 2016. | Nil                            |                              |
| 12. Assisting students to find suitable accommodation   | This service did not rate highly in the survey responses and no SSA Fee funding is proposed in 2016. | Nil                            |                              |
| 13. Assisting students to obtain personal and accident insurance services   | This service did not rate highly in the survey responses and no SSA Fee funding is proposed in 2016. | Nil                            |                              |
| 14. Mackay, Mt Isa, Thursday Island and distance education students (Helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled). | Study Skills Bootcamps in Mackay, Mt Isa, and Thursday Island  | \$18,482                       | \$18,842                     |
|   | Off-Campus Borrowing   | \$9,380                        | \$4,838                      |