

Middle Years

Review your career plan
... be proactive and adaptable

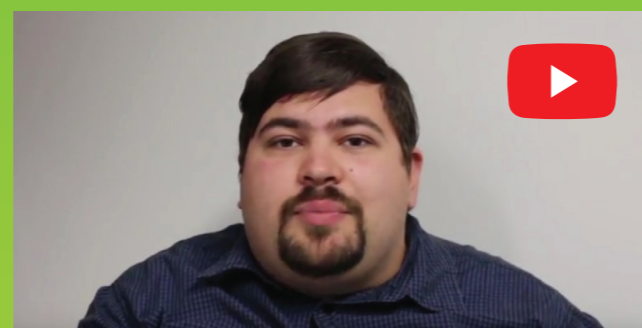
Develop your professional identity

- Access our service for assistance with your LinkedIn profile.
- Expand your professional online presence – join relevant [LinkedIn](#) groups and social media sites and pay attention to the discussions.
- Become a student member of your career relevant Professional Association and actively engage with networking and professional development opportunities.

Build on your networks

Networks lead to employment

- Attend the annual [JCU Careers Fair](#) – develop your contacts, plus gain ideas on how to secure a graduate job.
- Develop your elevator pitch – [Big Interview](#) can help you prepare and practice.
- Attend industry events – clarify industry requirements and employer expectations as well as make contacts.
- Send LinkedIn connection requests to those you meet – personalise the request email.



Adam King
Business Graduate

Undertake career-relevant work experience

Get your foot in the door and develop employer valued experience and skills

- Apply for internships, cadetships and vacation work programs (often advertised at the beginning of each semester). Regularly check [JCU CareerHub](#) and other websites or approach organisations directly.
- [Volunteer](#) in a course relevant area – demonstrate your motivation and gain relevant skills and experience.
- Prepare for placements – use the [JCU Career Development Program](#).
- Improve your interview skills – use [Big Interview](#) for online training and practice.

Review your skills, knowledge and experiences

- Check employer websites /job vacancy sites to identify employer expectations.
- Identify your gaps in experience, skills or knowledge and develop areas needing improvement – use [Lynda.com](#) via the Library page for online courses.
- Build your entrepreneurial skills – complete the modules in our [Develop an Enterprising Mindset](#) online program.
- Keep a record of the knowledge, skills and experiences gained in and outside of your studies – consider using an ePortfolio.
- Identify your strengths and areas of professional interest.

Take Action : Gain experience, develop networks

JCU Careers and Employment

We support you with your career planning, decision making and transition into graduate employment.

Our Services

Appointments

- Available in person, phone or Skype
- Career planning and preparation support
- Job application, interview preparation and job search strategy support
- Students unable to attend an appointment are welcome to email their job application documents for feedback

Careers Fair

Townsville 26 March 2019
Cairns 27 March 2019

The annual employers on campus event

Don't miss this opportunity to network with employers and discover opportunities.

Resources

Develop an Enterprising Mindset

Online modules to build entrepreneurial skills and attributes for career success

JCU Career Development Program

Online modules to develop employability and reach career goals

CareerHub

Part-time, casual, volunteer, vacation and graduate vacancy listings. Weekly e-newsletter

Resumé Examples

Discipline specific graduate resumes

biginterview

Online training AND practice to improve interview technique and confidence.

Where you'll find us...

Townsville Campus

Level 1, Library
☎ 4781 4711

Cairns Campus

Level 1, Library
☎ 4232 1150

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