## Don't get stressed - Take these steps for online exam success

## **Technology**

- Ensure you have a laptop or desktop computer connected to the internet.
- Use the same browser that you use for Learn|CU.
- Download <u>Respondus</u> and connect a webcam if you need to use Respondus Monitor.
- Convert written text to .pdf if necessary.
- Contact Tech support if you experience difficulties.



## Wellbeing

- Contact <u>support services</u> (AccessAbility/ Counselling) if necessary.
- To reduce stress do the practise test using exactly the same equipment as you will for your exam.
- Ensure you have a <u>quiet space</u> to complete your exam.
- Remember your <u>JCU Student Code of Conduct</u>.
- Use the notification of <u>extenuating</u> <u>circumstances form</u> when necessary.



## **Exam Preparation**

- Use the JCU Student app to check the exam timetable.
- Attend the Exam Plan Virtual Fair.
- Prepare for your exams. Use the <u>guides</u> on <u>The Learning Centre website</u>.
- Test yourself.

For every problem, there is a solution; if the solution isn't obvious, contact your subject coordinator or Student Services for advice.

