

## Compliance checklist – 2014 JCU Annual Report

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> <li>A letter of compliance from the accountable officer or statutory body to the relevant Minister</li> </ul>	ARRs – section 8	P 2
Accessibility	<ul style="list-style-type: none"> <li>Table of contents</li> <li>Glossary</li> </ul>	ARRs – section 10.1	Inside cover 107
	<ul style="list-style-type: none"> <li>Public availability</li> </ul>	ARRs – section 10.2	P 1
	<ul style="list-style-type: none"> <li>Interpreter service statement</li> </ul>	<i>Queensland Government Language Services Policy</i> ARRs – section 10.3	N/A
	<ul style="list-style-type: none"> <li>Copyright notice</li> </ul>	<i>Copyright Act 1968</i> ARRs – section 10.4	Inside cover
	<ul style="list-style-type: none"> <li>Information Licensing</li> </ul>	<i>QGEA – Information Licensing</i> ARRs – section 10.5	N/A
General information	<ul style="list-style-type: none"> <li>Introductory Information</li> </ul>	ARRs – section 11.1	P3-P6
	<ul style="list-style-type: none"> <li>Agency role and main functions</li> </ul>	ARRs – section 11.2	P7
	<ul style="list-style-type: none"> <li>Operating environment</li> </ul>	ARRs – section 11.3	P24-P44
	<ul style="list-style-type: none"> <li>Machinery of government changes</li> </ul>	ARRs – section 11.4	N/A
Non-financial performance	<ul style="list-style-type: none"> <li>Government’s objectives for the community</li> </ul>	ARRs – section 12.1	P24
	<ul style="list-style-type: none"> <li>Other whole-of-government plans / specific initiatives</li> </ul>	ARRs – section 12.2	N/A
	<ul style="list-style-type: none"> <li>Agency objectives and performance indicators</li> </ul>	ARRs – section 12.3	P25, P30, P33, P36, P38, P40, P43
	<ul style="list-style-type: none"> <li>Agency service areas, and service standards</li> </ul>	ARRs – section 12.4	P29, P32, P35, P37, P39, P42, P44
Financial performance	<ul style="list-style-type: none"> <li>Summary of financial performance</li> </ul>	ARRs – section 13.1	P45-P50
Governance – management and structure	<ul style="list-style-type: none"> <li>Organisational structure</li> </ul>	ARRs – section 14.1	P8
	<ul style="list-style-type: none"> <li>Executive management</li> </ul>	ARRs – section 14.2	P13
	<ul style="list-style-type: none"> <li>Related entities</li> </ul>	ARRs – section 14.3	P14-P15
	<ul style="list-style-type: none"> <li>Government bodies</li> </ul>	ARRs – section 14.4	N/A

Summary of requirement		Basis for requirement	Annual report reference
	<ul style="list-style-type: none"> <li>• <i>Public Sector Ethics Act 1994</i></li> </ul>	<i>Public Sector Ethics Act 1994</i> (section 23 and Schedule) ARRs – section 14.5	P19
Governance – risk management and accountability	<ul style="list-style-type: none"> <li>• Risk management</li> </ul>	ARRs – section 15.1	P16-P17
	<ul style="list-style-type: none"> <li>• External scrutiny</li> </ul>	ARRs – section 15.2	P16
	<ul style="list-style-type: none"> <li>• Audit committee</li> </ul>	ARRs – section 15.3	P16-P17
	<ul style="list-style-type: none"> <li>• Internal audit</li> </ul>	ARRs – section 15.4	P18-P19
	<ul style="list-style-type: none"> <li>• Public Sector Renewal</li> </ul>	ARRs – section 15.5	N/A
	<ul style="list-style-type: none"> <li>• Information systems and recordkeeping</li> </ul>	ARRs – section 15.6	P20
Governance – human resources	<ul style="list-style-type: none"> <li>• Workforce planning, attraction and retention, and performance</li> </ul>	ARRs – section 16.1	P39
	<ul style="list-style-type: none"> <li>• Early retirement, redundancy and retrenchment</li> </ul>	<i>Directive No.11/12 Early Retirement, Redundancy and Retrenchment</i> ARRs – section 16.2	N/A
Open Data	<ul style="list-style-type: none"> <li>• Open Data</li> </ul>	ARRs – section 17	P 1 (Link)
Financial statements	<ul style="list-style-type: none"> <li>• Certification of financial statements</li> </ul>	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	P99
	<ul style="list-style-type: none"> <li>• Independent Auditors Report</li> </ul>	FAA – section 62 FPMS – section 50 ARRs – section 18.2	P101
	<ul style="list-style-type: none"> <li>• Remuneration disclosures</li> </ul>	<i>Financial Reporting Requirements for Queensland Government Agencies</i> ARRs – section 18.3	P70-P71