

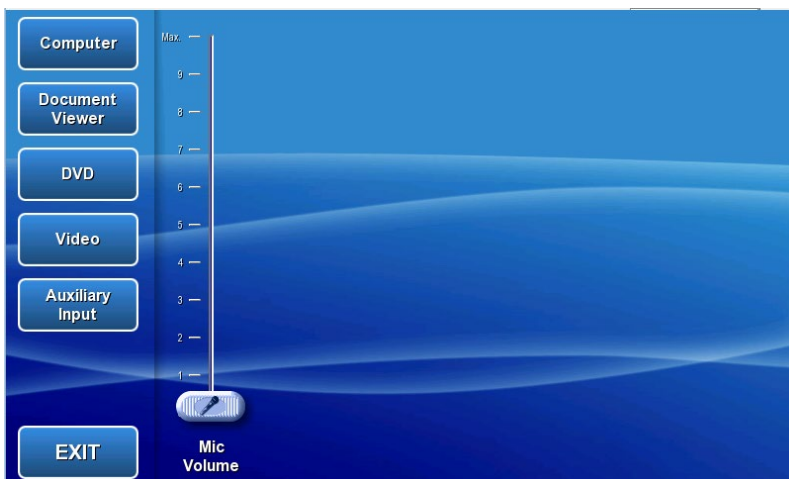
System Components

The following equipment is connected to the AV system:

- 2x Projectors
- All-in-1 desktop PC with inbuilt camera and microphone for Mediasite Desktop Recordings
- Document Camera
- Auxiliary RCA input plate
- VGA & 3.5mm audio cables – To connect Analog laptops

Touch Panel

The touch panel is used for all interaction with the AV system



Log in to desktop PC

Use the JCU issued username and your password

Duplicate or Extend desktop PC display

Hold down the Windows key and press the P-key on the keyboard to access the PC display settings. Select 'Duplicate' on the floating menu. To show PowerPoint with notes, select 'Extend' from the floating menu.

Projector and touch panel

The projectors will take a few minutes to warm up before an image appears on the projector screens after pressing a media button (Computer, Laptop, Document Viewer, DVD, Video and Auxiliary Input).

Local Presentation

Show Desktop PC

Touch the **Computer** button on the touch panel to show the desktop PC on the projector screen. We recommend using the VLC media player on the desktop PC to play downloaded material.

Show Laptop

Connect the VGA and 3.5mm audio cables, enable the laptop's dual display (Duplicate or Mirror) and touch the **Computer** button to show it on the projector screen.

Show Visualizer/document camera

Turn on the document camera power and press the **Document Viewer** button to show it on the projector screens. Adjust the camera zoom as required.

Show VHS Video

Turn on the tape player and press the **Video** button to show it on the projector screens.

Show Auxiliary Input

An input plate with RCA connector provides a connection point for any device with RCA cables. Touch the **Auxiliary Input** button to show the device on the projector screen.

Volume control

Touch and slide the **Mic Volume** button to adjust the microphone volume

Touch and slide the **Computer Volume** button to adjust the audio component of the presentation. Ensure the PC or laptop volume is turned up and not muted.

Support

AV Technical support Townsville:

Ext. 14643

AV Technical support Cairns:

Ext. 21700

Mediasite:

mediasite@jcu.edu.au

Computers:

Ext. 15500

A/C or electrical faults:

Mex request

Security:

Ext. 16000