

**GRADUATE CERTIFICATE OF DIABETES EDUCATION
STUDENT REGISTRATION FORM**

Thank you for your application for the Graduate Certificate of Diabetes Education at JCU. Please complete and sign the following registration form. Scan and upload the form and all required documentary evidence **[in PDF format]** with the online application.

FULL NAME	
EMAIL	
TELEPHONE	

ENTRY REQUIREMENTS:

CRITERIA MET	YES	NO
<p>1. If you wish to pursue credentialling as a Diabetes Educator on completion of the course, you must be registered with AHPRA or accredited by a professional body (ie. Dietitians and Exercise Physiologists) with no conditions relating to unsatisfactory professional performance or unprofessional conduct.</p> <p><i>Evidence attached [copy of current AHPRA Registration or accreditation by professional body]</i></p>		
<p>2. Have completed an AQF Level 7 bachelor degree (or qualifications recognised by the Division as equivalent) in a relevant clinical based health, allied health or other relevant field.</p> <p><i>Evidence attached [degree testamur / official academic transcript]</i></p>		
<p>3. Have completed a minimum of twelve (12) months experience in your chosen field since undergraduate course completion.</p> <p><i>Evidence attached [detailed Curriculum Vitae with description of roles]</i></p>		
<p>4. Attached completed Clinical Placement form.</p>		
<p>5. <i>Minimum English Language Proficiency Requirements:</i> Students of non-English speaking backgrounds must have an adequate English language capacity assessed under the Australian International English Language Testing System [IELTS]. The IELTS score for English language proficiency is Band 3a – see Schedule II of the JCU Admissions Policy.</p>		

ADDITIONAL SELECTION AND POST-ADMISSION REQUIREMENTS:

APPLICANT ACKNOWLEDGEMENT
<p>1. <i>Registration standards:</i> Applicants acknowledge that AHPRA Registration standards define the requirements that applicants, registrants or students need to meet to be registered. Graduate Certificate of Diabetes Education students need to have met (and must continue to meet) AHPRA registration standards, codes and guidelines to remain in this course.</p>

2. *Residential school attendance:* Applicants acknowledge that students are required to undertake a portion of the course via a block and/or limited attendance mode delivery (two 5-day residential schools at Cairns Campus). Candidates not resident in the Cairns region are required to arrange travel and accommodation at their own expense.
3. *Immunisations:* Applicants acknowledge that students must provide evidence of being immune to hepatitis B and that they have been vaccinated or evidence that they are not susceptible for the vaccine preventable diseases (VPD) of Measles, Mumps, Rubella (MMR); Varicella and Pertussis. Professional experience placement is a requirement of this course and students may be engaged in roles where there is contact that would allow transmission of a VPD. Students are required to comply with the above requirement prior to commencing their first Professional Experience Placement or by the end of the first teaching period of their studies, otherwise their enrolment will be terminated. For more information, refer to the [JCU Student Placement Procedure and Procedure for Infectious Disease](#).
4. *Suitability to Work with Children Card (blue card):* Applicants acknowledge that this course includes prescribed professional or clinical placements that may involve contact with children under 18 years of age. Students are required to obtain a Suitability to Work with Children Card (which involves a criminal history check undertaken by the Queensland Police) before the start of the first placement. Students must retain a current Suitability to Work with Children Card for the duration of their course, as failure to do so will result in the termination of their admission to the course. For more information and applications, refer to [Working With Children Check – Blue Card](#).
5. *Australian Federal Police check:* Applicants acknowledge that this course includes prescribed professional or clinical placements. Some placement agencies will require students to produce a current Australian Federal Police check. This is in addition to the requirements for a Blue Card. Students must provide written confirmation of clearance to the Professional Placement Unit prior to commencement of clinical placement. Application documents can be accessed at: [Australian Federal Police \(AFP\) National Criminal History Check](#).
6. Applicants acknowledge that students must comply with the [JCU Policy for Review of a Student's Suitability to Continue a Course Involving Clinical Placement](#). This policy outlines JCU's duty of care to ensure students undertaking clinical placements are academically, behaviourally, emotionally and ethically prepared for the demands of the placement.
7. Applicants acknowledge that students are required to familiarise themselves with the [ADEA Competencies for Credentialed Diabetes Educators, National Standards of Practice for Credentialed Diabetes Educators, ADEA Code of Conduct, and Role and Scope of Practice for Credentialed Diabetes Educators](#) documents prior to commencing the course.
8. Applicants acknowledge that in compliance with the [Health Practitioner Regulation National Law Act \(2009\)](#), AHPRA must be notified if a student undertaking proscribed professional or clinical placement has an impairment that may place the public at risk or harm.
9. To complete the application, the Graduate Certificate of Diabetes Education applicant must acknowledge that they have read the [Graduate Certificate of Diabetes Education PEP Handbook](#) and agree to the conditions of enrolment into the Graduate Certificate of Diabetes Education.

ACKNOWLEDGED by the **GRADUATE CERTIFICATE OF DIABETES EDUCATION STUDENT APPLICANT**

Signature: _____

Date: _____