

## Appendix 1 - Foreign Contact Concern Report

### Foreign Contact Concern Report



Please refer to the Foreign Interference Policy when completing this report. Information is collected in order to accomplish those security functions relating to staff, students or affiliates with regard to foreign contact reporting requirements.

*A contact, either official or social, with a foreign national seems suspicious, persistent or unusual in any respect, or becomes ongoing, or where a person or group seeks to obtain information they do not need to know in order to do their job. Such contact should be reported irrespective of whether it occurs within or outside Australia. It is not necessary to report contact as part of official meetings provided a formal record is produced detailing the topics discussed. Once completed, please submit this form to the Chief of Staff.*

#### Notifier's Details

Name:

College/Directorate:

Phone:

JCU Email:

#### Foreign National's Details (attach any relevant biographical information):

Name of foreign national/relationship:

Citizenship:

Estimated age/date of birth if known:

Occupation, position & title:

Email, phone or other contact details (if known)

#### Details of first encounter or contact:

Date:

Location:

Circumstances:

Who initiated the contact:

Frequency of contact:

*(Average number monthly or annually since first encounter)*

Personal:

Telephone:

Socials:

Email:

#### Details of last encounter or contact:

Date:

Location:

Circumstances:

Continuing contact:

Yes

No

#### Affiliations:

*Does the foreign contact have affiliations with any foreign intelligence or government organisation(s), or other foreign political groups? (if yes, list the government with which the organisation(s) are associated)*

*Does the foreign contact have any affiliations with any criminal or subversive organisation(s)? (if yes, identify the organisation(s))*

#### Unusual or suspicious behaviour:

*What about the behaviour prompted the report? (eg, excessive interest in, or any persistent enquiries about your work or work colleagues, special attention, attempts to blackmail, bribe or entrap, suspected surveillance or unwarranted gifts?)*

#### Your report:

- *The information I have provided in this document is a true reflection of my experience and has not made for frivolous or vexatious purposes.*
- *I will keep the report confidential*

Signature

Date