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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| EMERGENCY INFORMATION | | | | | | | | | | | | |
| Building Number | | | | | ENTRY REQUIREMENTS | | | | | | | |
| **Other Requirements** | | | | **Prohibited** | | | http://www.shingleberrysigns.com/design_icon/prohibition%203%20no%20pedestrians%20.gif**AUTHORISED PERSONS ONLY** |
| ROOM and USE | | | HAZARDS | | 1. **List PPE & Other** | | | | http://free-icon-download.com/modules/PDdownloads/images/screenshots/free-prohibited_sign-do-not-drink-water.pnghttps://pixabay.com/static/uploads/photo/2013/07/13/12/11/children-159353_640.pnghttp://f.tqn.com/y/chemistry/1/S/T/h/donoteatordrink.jpg | | |
| Room # e.g. A2.233  Room Name e.g. Earth Lab  *(List purpose e.g. teaching lab)* | | | **List hazards in dot point e.g.**   1. **Hazardous Chemicals** 2. **Manual handling** 3. **Biohazards** | |
| EMERGENCY PROCEDURES | | | | | | |
| E.g. follow procedures as per the Fire Evacuation Program. | | | | | | |
| EMERGENCY CONTACTS | | | | | | | | | | Hours of Operation | | |
| **Position** | **Name** | | | **Contact Numbers** | | | | cid:image002.png@01D361E1.7951DBA0 | | **Operational Hours**  List hours for room e.g. 8am – 4pm Mon-Fri  **After Hours**  List after hours e.g. 4pm – 8am | | |
| Position Title | Full Name | | | Landline/ mobile | | Afterhours contact# | |
|  |  | | |  | |  | |
|  |  | | |  | |  | |
|  |  | | |  | |  | |
|  |  | | |  | |  | |
| IMPORTANT CONTACTS | | | | | | | | | | | | |
| **Security** | | | | | | | **Other Numbers** | | | | | |
| Cairns | | (07) 423 21293 | | | | | Police | | | | 000 | |
| Townsville | | (07) 478 15555 | | | | | Qld Fire & Rescue | | | | 000 | |
| Email: [securitycontrol@jcu.edu.au](mailto:securitycontrol@jcu.edu.au) / cairnssecurity@jcu.edu.au | | | | | | | Ambulance | | | | 000 | |
| **Work Health and Safety** | | | | | | | S.E.S. | | | | 13 25 00 | |
| WHS Advisor | | TSV – 4781 3473 | | | | | Poisons Information | | | | 13 11 26 | |
| CNS - 4232 1219 | | | | | Hospital: | | | |  | |
| WHS Manager | | 0419 726 863 | | | | | Medical Centre | | | |  | |
| Email: safety@jcu.edu.au | | | | | | | Medical Centre | | | |  | |
| Last Printed: DD/MM/YYYY | | | | | | | | | | | | |