### INFORMATION SHEET

### PROJECT TITLE: “Please insert the title of your project here” (Ensure this title is in lay language – no discipline specific jargon)

|  |  |
| --- | --- |
| EXAMPLE OF INFORMATION REQUIRED FOR PARTICIPANTS  You are invited to take part in a research project about …**insert a brief one or two sentences project description**. The study is being conducted by **(insert name of principal investigator)** and **(if appropriate)** will contribute to the **(insert type of project – degree or honours project)** in **(insert e.g. Bachelor of Education - Honours)** at James Cook University. | |
| ENSURE ALL THE PROTOCOLS OF YOUR STUDY ARE INCLUDED HERE  EXAMPLE ONLY DESCRIPTION OF PROTOCOLS  If you agree to be involved in the study, you will be invited to be interviewed. The interview, with your consent, will be audio-taped, and should only take approximately 1 hour of your time. The interview will be conducted at the School of x at James Cook University, or a venue of your choice. There is also a questionnaire that you may complete, which asks you about your reading and writing practices. The questionnaire should only take 10 minutes to complete. | |
| Taking part in this study is completely voluntary and you can stop taking part in the study at any time without explanation or prejudice. | |
| (EXAMPLE FOR SNOWBALL RECRUITMENT – If you know of others that might be interested in this study, can you please pass on this information sheet to them so they may contact me to volunteer for the study.) | |
| Your responses and contact details will be strictly confidential. The data from the study will be used in research publications and reports **(list all uses here)**. You will not be identified in any way in these publications. | |
| If you have any questions about the study, please contact **- insert here the names of the Principal Investigator and Supervisor.** | |
|  | |
|  | |
| **Principal Investigator:**  **John Smith**  **College of Healthcare Sciences**  **James Cook University**  **Phone: 4781 XXXX (Must be a JCU contact number)**  **Mobile: 0407XXXXXX(Must be a JCU contact number)**  **Email: John.Smith@jcu.edu.au (Must be a JCU email)** | **Supervisor: (If applicable) or Co-Investigator Details:**  **Name:**  **College:**  **James Cook University (or other institution)**  **Phone: Work number**  **Mobile: Work number**  **Email: Work email** |

***If you have any concerns regarding the ethical conduct of the study, please contact:***

***Human Ethics, Research Office***

***James Cook University, Townsville, Qld, 4811***

***Phone: (07) 4781 5011 (ethics@jcu.edu.au)***