**Only appropriately trained personnel may operate JCU plant and equipment.**

**All plant / equipment must be inspected and repairs or maintenance reported immediately.**

**All controls must be in place prior to start**

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| **HAZARDS** *– List all potential hazards* |
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| **PERSONAL PROTECTIVE EQUIPMENT** - *The following PPE is necessary to complete the task.*  |
| [ ] foot protection | [ ] safety vests | [ ] hearing prot | [ ] head protection | [ ] hand protection | [ ] dust mask |
| [ ] hair protection | [ ] safety apron | [ ] protective clothing | [ ] harness | [ ] safety goggles | [ ] face shield |

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| **SPECIFIC PERSONAL PROTECTIVE EQUIPMENT** |
| * If applicable, list the specific PPE or RPE that is required. For example:
* The glove material that is compatible for the chemicals being used
* The appropriate respirator mask to protect against the contaminant type, such as particulate or specific chemical
* Safety googles rather than glasses
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| **PRE-OPERATIONAL SAFETY CHECKS** |
| * List all pre-operational safety checks required. For example:
* Check all workers have and a wearing required PPE
* Workers know their responsibilities / tasks to perform
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| **OPERATIONAL SAFETY CHECKS** |
| * Detail the ‘normal’ steps to operate piece of plant / equipment. Keep detail to a minimum, but be sure to list all major steps to operate safely

 **<can be used to emphasise critical safety points in the process>** |

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| **POST-OPERATIONAL & HOUSEKEEPING** |
| * List all housekeeping requirements. For example:
* Always de-energise plant when not in use
* Keep work area clean by placing rubbish in bin
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| **ISOLATION FOR REPAIR & MAINTENANCE**  |
| * List method for de-energising the plant / equipment. For example:
* Disconnect hydraulic pump from mains
* Bleed hydraulic fluid from reservoir
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| **REFERENCES** |
| Document resources that can be referenced for further information. Hyperlink if possible |