# Verification Form

# Recognition of Prior Learning Application

This form is used to support student applications for Recognition of Prior Learning (RPL). A qualified social worker who has been in practice for at least two years will complete this form to verify the accuracy of the student’s claims in their application.

**Please fill in the coloured fields below by clicking/tapping on the grey text and typing. The grey text will be removed when you type.**

**Your Details**

|  |  |
| --- | --- |
| Name | Your name |
| Phone number | Your phone number |
| Email | Your email address |
| Qualifications | Your course, institution, and year of graduation (e.g., Bachelor of Social Work, James Cook University, 2014) |

[ ]  I have attached a copy of my social work qualification

**Student Details**

|  |  |
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| Student’s name | Student’s name (e.g., Terry Smith) |

[ ]  I have read the student’s RPL Application for Field Education 1.

**Your Experience as a Social Worker**

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| (E.g., I have been a social worker for the last 10 years since graduating from James Cook University in 2014. I have worked at Community Health for four years, Centrelink for four years and the Job Network for the last two years.) |

**Context in Which You Know the Student**

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| (E.g., I worked at Max Employment [Job Network] with Terry. I was their supervisor for the time they worked for Max Employment.I have known Terry since 2021 and am aware of their work as a Case Manager at Max Employment. Terry was responsible for interviewing clients using Glasser’s motivational interview model. Terry was tasked with significant requirements to meet the recording obligations of the funders and report to Centrelink on behalf of clients. They met all these requirements.) |

**Your Verification of the Student’s Claims in Their Application**

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| (E.g., I have read Terry’s RPL application and I can confirm that they were employed at Max Employment as a Case Manager from November 2022 to November 2023. I supervised Terry’s work during this time.My assessment of Terry’s experience in the social work field, and their suitability for social work practice is as follows. Terry is open to learning and willing to take on feedback about their work. They are a highly regarded worker. Terry has good interpersonal skills, and during their time as a Case Manager, they were liked by clients and colleagues due to their friendly and non-judgemental approach. Terry was well engaged with all clients and worked with them on their goals to gain employment. Terry was quick to ask questions if they needed more information, and they learned the job in a short period of time. Terry comes across as a passionate advocate for their clients and works to empower them to reach their goals.) |

## Qualified Social Worker’s Signature

When this verification form is finalised, please upload a picture of your signature and add the date, or print and sign the form.

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| Click/tap in the field below to upload a signature file:A white square with a blue border  Description automatically generated­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date of signing: **[Click/tap to add date]**. |
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**Please ensure that this form is signed and dated by a Justice of the Peace, who will witness the verification.**