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| **ETHICS OFFICE USE ONLY** | **Date Received:** |  | **Meeting Reviewed:** |  | **Approved** |  |

Annual progress reports are required on the anniversary of the approval of the ethics application and are reviewed by the AEC. Note: reminder emails for all report submissions are only sent to the Primary Investigator.

**Please convert to PDF and submit your report to** [**ethics@jcu.edu.au**](mailto:ethics@jcu.edu.au)**.**

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| **PART A: PROJECT DETAILS** |  | | | | | | | | |
| **Animal Ethics Approval** | **A** | **Expiry Date** | |  | | **Report Period\*** | |  | |
| **Project Title** |  | | | | | | | | |
| **Principal Investigator** |  | | **Contact #** | |  | | **ORGU** | |  |
| *\*E.g. If the ethics application was approved on 2 June 2020. The reporting period should be 2 June 2020 – 2 June 2021.* | | | | | | | | | |

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| **PART B: PROJECT SUMMARY & PROGRESS** |  |
| Provide a short summary of the aims of your project (150 words max) | |
|  | |
| List what progress has been made over the last calendar year. | |
|  | |
| Has your project met the original aims? If not, why? | |
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| **PART C: ADVERSE EVENTS, THE 3 R’S AND OUTCOMES** |  | | |
| Has there been any expected or unexpected adverse events during the last calendar year? | | Yes | No |
| If answered yes to either above, provide details below. If available, include the UAE # provided by the ethics office. | | | |
|  | | | |
| Outline below any initiatives you have undertaken to reduce the number of animals used, improve the manner in which they are housed or used or which have enabled you to replace animals with alternatives. | | | |
|  | | | |
| Outline any publications, presentations or how else any results has been disseminated in the last year. | | | |
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| **PART D: SIGNATURES** |  | | |
| *The Principal Investigator must sign the declaration below. However, if the PI is a student, the Supervisor must also sign.* | | | |
| **I understand that the continuing approval for the ethics approval in Part A, is on condition of the submission of annual progress reports, and animal use. Failure to provide reports to the JCU AEC can result in suspension of the ethics approval listed in Part A.**  **I declare the above a true and accurate record in compliance with Section 2.2.33 (ii) of the Australian Code for the Care and Use of Animals for Scientific Purposes , and the JCU Ethics Approval Terms of Reference.** | | | |
| Principal Investigator |  |  |  |
| Name | Signature | Date |
| Supervisor\* |  |  |  |
| Name | Signature | Date |