**Human Research Ethics Advisor’s Review**

**Instructions for Researchers**

1. Please send the unsigned, word version of your HREC Application to a Human Research Ethics Advisor for review before the meeting.
2. After you have received their review, make any changes to the application suggested by the Advisor, please highlight these changes in yellow so the HREC can see where the feedback has been addressed. Please also provide a response in the PI’s response table provided below.
3. If you do not agree with the feedback, please provide a written response outlining the reasons with your application.
4. Then obtain the appropriate signatures before submitting the final version and a copy of this review as one PDF document to ethics@jcu.edu.au
5. Please don’t send it back to the Ethics Advisor for re-review unless they have specifically asked you to.

**Instructions for Human Ethics Advisors**

1. Please review the application and provide any advice to the researcher that you feel will correct any ethical concerns, improve the application and make it align with the principles of the *National Statement* and other applicable guidelines or legislation*.*
2. Outline your comments, advice and suggestions to the researchers in the first table below, using the following headings and the sections of the *National Statement* cited in the application form as a guide, and return to the researcher as a PDF. If the information in the section is acceptable and no changes need to be made, make a comment to that effect.
3. You are only required to review each application once; you don’t need to review revised versions of the same application.

**Ethics Advisor review**

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| **Title** |
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| **General Comments** |
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| **Research Team and Experience** |
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| **Aims and Background and Methods**  |
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| **Facilities/Settings**  |
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| **Participants**  |
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| **Recruitment and Consent**  |
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| **Risk Management and Benefits** |
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| **Data and Information Management and Privacy** |
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| **Advisor’s Name** |  | **Signature** |  | **Date** |  |

**Principal Investigator response to Ethics Advisor review**

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| **Title** |
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| **General Comments** |
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| **Research Team and Experience** |
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| **Aims and Background and Methods**  |
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