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| **COC-Assessment Form****Confirmation of Candidature**  | Description: JCU_Logo_RGB |
| JCU Graduate Research School (GRS)See [HDR Confirmation of Candidature Milestone Procedure](https://www.jcu.edu.au/graduate-research-school/forms-and-policies/hdr-confirmation-of-candidature-proceudre) |

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| **Candidate’s Details – Candidate to complete prior to seminar** |
| Candidate Name |  |
| Student ID |  |
| Date of Seminar |  |
| Degree (Select one) | Master of Research | [ ]   |
| PhD | [ ]   |
| Professional Doctorate | [ ]   |
| Date Commenced |  | Full-time  | [ ]   | Part-time | [ ]   |
| In signing below, I acknowledge that I have complied with HDR Confirmation of Candidature Procedure, that this proposal has been prepared by me in consultation with my Advisory Panel and that it is to the best of my knowledge free of error, plagiarism and misleading information.[ ]  I have met with my Advisors to review and refresh CAA-FORM-01 Candidate & Advisor Agreement form that we established 6 weeks after I commenced my research degree. [ ]  Written work has been checked for plagiarism through iThenticate[ ]  I have completed my Professional Development Audit & Plan (PDAP) in SkillsJCU[ ]  I have completed my research project’s initial [Research Data Management Plan](https://www.jcu.edu.au/rdim/step-1-plan) (RDMP) in[*Research Data JCU*](https://research.jcu.edu.au/data/default/rdmp/home). As my project progresses my RDMP will be updated to reflect changes and mydata will be managed in accordance with JCU requirements as per the [*Management of Data and Information in Research Procedure*](https://www.jcu.edu.au/policy/procedures/research-management-procedures/management-of-data-and-information-in-research-procedure). [ ]  I have discussed intellectual property with my Advisory Panel and where issues have been identified I confirm that we have signed an IP agreement or have resolved any concerns through contact with Research and Innovation Services[ ]  This submission accounts for the summary of feedback provided to candidate by the expert reviewer (Doctorates Only, not required for Masters)[ ]  I have accessed [estudent](https://www.jcu.edu.au/__data/assets/pdf_file/0017/364040/System-Guide-for-Students.pdf) and confirmed that my current supervisors as listed are correct.  |

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| Name | Signature | Date |

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| **Advisors’ Recommendation and Declaration – Advisory panel to complete prior to seminar** |
| **Advisors’ Review (RM7002 and RD7002 - Literature Review)**  | **Adequate** | **Inadequate** |
| The strategy used to search the literature and situate the work was: |[ ] [ ]
| The Candidate presented the work in a logically structured manner: |[ ] [ ]
| The clarity of expression and mastery of English was: |[ ] [ ]
| The critical analysis of the of the relevant research was: |[ ] [ ]
| **Advisors Review (RM7001 and RD7001 - Research Proposal)**  | **Adequate** | **Inadequate** |
| Doctoral candidates only: response to the feedback and recommendations of the Expert Reviewer is: |[ ] [ ]
| The risk analysis is: |[ ] [ ]
| The proposed budget is: |[ ] [ ]
| The proposed timeline is for –PhD - 3 year project with submission at 3.5 years (or part time equivalent).MPhil – 18 month project with submission at 21 months (or part time equivalent). |[ ] [ ]
| In preparing this proposal has the Candidate demonstrated the independent research capacity necessary to continue in the degree? |[ ] [ ]
| The Candidate has shown sufficient progress to date to indicate that they will be able to complete their degree within the timeframe required: |[ ] [ ]
| The Candidate has access to the funds and facilities required to complete in the planned timeframe of the degree |[ ] [ ]
| **Other requirements** | **Yes** | **No** |
| The Candidate has completed their initial \*[Research Data Management Plan](https://www.jcu.edu.au/rdim/step-1-plan) (RDMP) in [*Research Data JCU*](https://research.jcu.edu.au/data/default/rdmp/home)(this record will be updated and refined as the project progresses). |[ ] [ ]
| The candidate has completed the Fixed Components and identified professional development needs and suitable training or other development activities to address these in their plan in SkillsJCU. |[ ] [ ]
| I have discussed with the candidate their iThenticate report and am satisfied any issues have been identified and addressed. As required amendments to CAA-FORM-01 Candidate Advisor Agreement have been addressed separately. |[ ] [ ]
| Any other comments:  |

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| Primary AdvisorName: | Signature | Date |
| Secondary Advisor/sName: |  |  |
| Advisor MentorsName: |  |  |

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| **Evaluation of Seminar** |
| Candidature Committee must complete this section (Advisory Panel, Independent Academic, Chair of Candidature Committee)  |
| **Chair of Candidature Committee and Independent Academic to complete in consultation with Advisors** |
| **Present at Seminar** | [ ]  | **Primary Advisor**Name: | [ ]  | **Secondary Advisor**Name: |
|  | [ ]  | **Secondary Advisor**Name: | [ ]  | **Advisor Mentor**Name: |
|  | [ ]  | **Chair of candidature Committee**Name: | [ ]  | **Independent Academic**Name: |
|  | [ ]  | **Other members of the panel**List Names: |
| **Theoretical background** | **Adequate** | **Inadequate** |
| Clear statement and justification of the aims of the research |[ ] [ ]
| Understanding of theoretical / historical context |[ ] [ ]
| Hypotheses / research questions |[ ] [ ]
| Overall comprehensiveness |[ ] [ ]
| Clear links among portfolio items (Prof Docs only) |[ ] [ ]  N/A [ ]  |
| **Methodology** | **Adequate** | **Inadequate** |
| Method selected for study |[ ] [ ]
| Understanding of methods |[ ] [ ]
| **Data analysis (may be marked as “not applicable”)** | **Adequate** | **Inadequate** | **N/A** |
| Comprehension of analytical techniques used |[ ] [ ] [ ]
| Relation of outcome to hypotheses / research questions |[ ] [ ] [ ]
| **Scope** | **Adequate** | **Inadequate** |
| Scope of work in relation to degree sought |[ ] [ ]
| **Interpretation and Analysis of Results** | **Adequate** | **Inadequate** | **N/A** |
| Analysis/Interpretation |[ ] [ ] [ ]
| Appreciation of strengths and limitations of study and its underlying assumptions |[ ] [ ] [ ]
| **Conclusions** | **Adequate** | **Inadequate** |
| Summary |[ ] [ ]
| Appreciation of potential significance |[ ] [ ]
| **Quality of Presentation** | **Adequate** | **Inadequate** |
| Overall organisation, clarity, conciseness |[ ] [ ]
| Verbal skills in presentation  |[ ] [ ]
| Quality of visual presentation (if any) |[ ] [ ]
| Capacity to answer questions |[ ] [ ]

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| If any of the above are recorded as inadequate please detail the problems here: |
| **Recommendation for Outcome of Confirmation of Candidature**The Chair of the Candidature Committee and Independent Academic must make one of the following recommendations to the Dean, Graduate Research.  |
|[ ]  **Recommend Candidature be Confirmed**. The Candidate has met the requirements of RM/RD7001 and RM/RD7002. Based on the advisors confirmation and all other components the panel witnessed (e.g. seminar, permits, skills, enrolment conditions) the candidate has met all requirements. |
|[ ]  **Recommend Candidature is Confirmed with progress support.**  |
|[ ]  **Recommend Candidate be placed Under Review.** The Candidate will not be passed in RM/RD7001 and RM/RD7002 and will be placed under review for a second attempt. |
|[ ]  **Recommend Candidate exit with a conceded pass in one or more subjects.** If eligiblecollege recommends an exit award. Candidature will be discontinued from HDR award. |
|[ ]  **Recommend the Candidate be discontinued.** The Candidate has not met the requirements on their second attempt and should be discontinued from the HDR award. |
| **Please provide feedback to the Candidate regarding the quality of the seminar and milestone overall.** |
| **Rationale for Decision:**Please provide the rationale for the decision and any additional information required (e.g. recommended alternative degree.) Please limit comments to information salient to this milestone: |
| Type here |

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| **Recommendation** |
| **Chair of Candidature Committee**I confirm that I attended the seminar, the seminar was conducted consistent with procedure and the recommendations are the view of the Chair and Independent Academic. If appropriate, the Candidate has been advised of their right to appeal the result with their College Dean. |
| Name | Signature | Date |
| **Independent Academic** |
| Name | Signature | Date |
| **Candidate:** I acknowledge having met and discussed the outcomes of the Confirmation. I am aware I have 20 days to make a formal appeal if I disagree with the outcome. |
| Name | Signature | Date |

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| **GRS Use Only**  |
|[ ]  **Fixed components are complete** |
| Name | Signature | **Date** |
| **Dean, Graduate Research approves the following outcome having considered the recommendation of the Chair of the Candidature Committee** |
|[ ]  **Candidature is Confirmed**. The Candidate be passed in RM/RD7001 and RM/RD7002 |
|[ ]  **Candidature is Confirmed with Progress Support** |
|[ ]  **Candidate be placed Under Review.** The Candidate will not be passed in RM/RD7001 and RM/RD7002 and will be placed under review for a second attempt. |
|[ ]  **Recommend Candidate exit with a conceded pass in one or more subjects.** If eligiblecollege recommends an exit award. Candidate will be discontinued from HDR award. |
|[ ]  **Candidature is not confirmed.** The Candidate has failed RM/RD7001 and/or RM/RD7002. Candidature should be discontinued  |
| Comments (if any): |
| Name | Signature  | Date |