# Learning Plan

# MSW (PQ) Advanced Social Work Practicum

## How to Use This Learning Plan

As the student, you are responsible for preparing a draft of your Learning Plan. Please complete the form below to prepare your draft and organise the **first liaison meeting** between all placement stakeholders. This meeting must be organised by Week 3 of placement.

Please provide a copy of the drafted Learning Plan to the Field Education Liaison Officer (FELO) before the first liaison meeting. After the Learning Plan is finalised, it must be signed and sent to all stakeholders.

You will also use this document to complete the Student Self-Assessment Forms later in your placement. Similarly, your Field Educator and Task Supervisor (if applicable) may refer to the Learning Plan when completing their assessment forms.

## Learning Outcomes

This Learning Plan is structured around the learning outcomes for this subject. The learning outcomes relate to the Australian Association of Social Workers (AASW) Practice Standards 2023. You will work towards achieving these learning outcomes by developing placement-specific learning goals with your Field Educator and FELO.

Please read the AASW [Practice Standards 2023](https://www.aasw.asn.au/about-aasw/ethics-standards/practice-standards/) and [Code of Ethics 2020](https://www.aasw.asn.au/about-aasw/ethics-standards/code-of-ethics/) to consider how they can guide your placement. The learning outcomes and their connection with the AASW Practice Standards 2023 are presented in Table 1 below.

**Table 1**. The connection between the Learning Plan’s six learning outcomes and the nine AASW Practice Standards 2023

| Learning outcomes drawn from the subject outline | AASW Practice Standards 2023 |
| --- | --- |
| **1. Values and ethics**: Synthesise knowledge of and critically reflect on values, ethics and professionalism in daily social work practice | **Standard 1**. Social workers conduct themselves according to the values, principles and guidelines of the AASW Code of Ethics 2020. |
| **2. Culturally responsive practice**: Demonstrate and critically reflect on culturally responsive and inclusive practice | **Standard 2**. Social workers practice in partnership with Aboriginal and Torres Strait Islander Peoples to support their priorities and aspirations.  **Standard 4**. Social workers practice respectfully and inclusively with regard to culture and diversity. |
| **3. Knowledge**: Evaluate social work theories, concepts, methods and techniques, and apply to research and practice | **Standard 5**. Social workers practice within a professional knowledge framework informed by a critical understanding of contemporary social work theory and research. |
| **4. Skills**: Apply advanced communication and interpersonal skills, in a range of settings and contexts, informed by critical reflections on use of self | **Standard 3**. Social workers advocate for policy initiatives and approaches to practice aimed at achieving fair and equitable access for people to social, health, economic, environmental and political resources.  **Standard 7**. Social workers actively contribute to strengthening and promoting the identity and standing of the profession. |
| **5. Methods and processes**: Implement advanced information recording and sharing strategies | **Standard 6**. Social workers make professional decisions on the basis of a holistic assessment of the needs, strengths, goals and preferences of people. |
| **6. Awareness of self**: Actively participate in professional development and supervision through critical reflection and research, in order to advance professional practice | **Standard 8**. Social workers build and strengthen their practice through regular structured supervision from social work qualified supervisors.  **Standard 9**. Social workers monitor their skills, knowledge, and expertise to maintain, improve and broaden their professional development. |

**Please fill in the coloured fields below by clicking/tapping on the grey text and typing. The grey text will be removed when you type.**

## Placement Stakeholders

|  |  |
| --- | --- |
| Student: | Name. |
| Field Educator: | Name. |
| Task Supervisor (if applicable): | Name. |
| Field Education Liaison Officer (FELO): | Name. |

### Placement Details

|  |  |
| --- | --- |
| Agency: | Name. |
| Placement dates: | Planned dates for starting and finishing. |

## Overarching Placement Goal

What would you like to learn in this placement? More than one goal is allowed.

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| --- |
| Write one or more goals here. |

## SWOT Analysis

What personal strengths and weaknesses may aid or hinder your successful completion of your goals? What opportunities exist to aid your success, and what external threats or barriers may hinder your learning? Please explain.

|  |  |
| --- | --- |
| Strengths | Weaknesses or areas for development |
| Write strengths here. | Write areas for development here. |
| Opportunities | Threats |
| Write opportunities here. | Write threats here. |

## Resources

What resources can support you as you achieve your placement goal? (You can list more resources as you continue your placement.)

|  |  |
| --- | --- |
| People | List people who support you. |
| Books or journals | List helpful books or journals. |
| Online resources | List helpful online resources (e.g., James Cook University open and licensed resources. |
| Training | List types of training that could support you. |
| Other | List other resources (optional). |

The following sections are structured by the six learning outcomes presented in Table 1. **You will use these next sections** **to prepare your mid-placement and end-of-placement Student Self-Assessment Forms** later in your placement.

## Learning Outcome 1

|  |  |
| --- | --- |
|  | **Values and ethics**: Synthesise knowledge of and critically reflect on values, ethics and professionalism in daily social work practice |

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| Please describe your current situation. What skills, knowledge and experiences do you already have that apply to this learning outcome and the AASW Practice Standards 2023 presented in Table 1? What skills do you want to develop? | Current situation. |

|  |  |  |  |
| --- | --- | --- | --- |
| Learning goal. *Identify at least three goals* | How will you achieve your goal(s)? *Outline at least three strategies* | How will all stakeholders know you have achieved these goals? *Outline at least three monitoring methods* | When will you achieve your goals? *Write a timeframe for each goal* |
| 1. Goal (e.g., Examine and think critically about my personal and professional ethics and beliefs that impact my work). | Write three or more strategies (e.g., I will consider my ethical approaches through discussion and writing in my project reflections). | Write three or more methods (e.g., I will seek feedback during supervision with my Field Educator, and I will discuss my reflective writing with my FELO). | Timeframe (e.g., the end of placement). |
| 2. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 3. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 4. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 5. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |

## Learning Outcome 2

|  |  |
| --- | --- |
|  | **Culturally responsive practice**: Demonstrate and critically reflect on culturally responsive and inclusive practice |

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| Please describe your current situation. What skills, knowledge and experiences do you already have that apply to this learning outcome and the AASW Practice Standards 2023 presented in Table 1? What skills do you want to develop? | Current situation. |

|  |  |  |  |
| --- | --- | --- | --- |
| Learning goal. *Identify at least three goals* | How will you achieve your goal(s)? *Outline at least three strategies* | How will all stakeholders know you have achieved these goals? *Outline at least three monitoring methods* | When will you achieve your goals? *Write a timeframe for each goal* |
| 1. Goal (e.g., Acknowledge and communicate an understanding of the past and continuing disadvantages and oppressions of culturally and linguistically diverse people). | Write three or more strategies (e.g., I will demonstrate respect to all clients and staff. This will include my awareness of both verbal communication and body language. I will ask staff, such as Aboriginal liaison staff and other cultural experts, for guidance). | Write three or more methods (e.g., I will seek feedback from my Field Educator, other staff in the agency and clients). | Timeframe (e.g., the end of placement). |
| 2. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 3. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 4. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 5. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |

## Learning Outcome 3

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| --- | --- |
|  | **Knowledge**: Evaluate social work theories, concepts, methods and techniques, and apply to research and practice |

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| Please describe your current situation. What skills, knowledge and experiences do you already have that apply to this learning outcome and the AASW Practice Standards 2023 presented in Table 1? What skills do you want to develop? | Current situation. |

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| --- | --- | --- | --- |
| Learning goal. *Identify at least three goals* | How will you achieve your goal(s)? *Outline at least three strategies* | How will all stakeholders know you have achieved these goals? *Outline at least three monitoring methods* | When will you achieve your goals? *Write a timeframe for each goal* |
| 1. Goal (e.g., Develop the ability to critically reflect and evaluate my practice as a student social worker. I will increase my understanding of power structures, human rights, inclusion, self-determination and equality). | Write three or more strategies (e.g., I will reflect on how I supported people in interviews and interactions, and I will explore what I can do to improve my practice). | Write three or more methods (e.g., Every week, I will discuss this and critically reflect on my practice during my supervision session). | Timeframe (e.g., the end of placement). |
| 2. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 3. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 4. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 5. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |

## Learning Outcome 4

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|  | **Skills**: Apply advanced communication and interpersonal skills, in a range of settings and contexts, informed by critical reflections on use of self |

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| Please describe your current situation. What skills, knowledge and experiences do you already have that apply to this learning outcome and the AASW Practice Standards 2023 presented in Table 1? What skills do you want to develop? | Current situation. |

|  |  |  |  |
| --- | --- | --- | --- |
| Learning goal. *Identify at least three goals* | How will you achieve your goal(s)? *Outline at least three strategies* | How will all stakeholders know you have achieved these goals? *Outline at least three monitoring methods* | When will you achieve your goals? *Write a timeframe for each goal* |
| 1. Goal (e.g., Develop confidence in group work processes and skills). | Write three or more strategies (e.g., I will co-facilitate the Psycho-Education group that is planned and facilitated at the agency). | Write three or more methods (e.g., I will seek feedback from group participants during group evaluations. I will also seek feedback from my Field Educator). | Timeframe (e.g., the end of placement). |
| 2. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 3. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 4. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 5. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |

## Learning Outcome 5

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|  | **Methods and processes**: Implement advanced information recording and sharing strategies |

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| Please describe your current situation. What skills, knowledge and experiences do you already have that apply to this learning outcome and the AASW Practice Standards 2023 presented in Table 1? What skills do you want to develop? | Current situation. |

|  |  |  |  |
| --- | --- | --- | --- |
| Learning goal. *Identify at least three goals* | How will you achieve your goal(s)? *Outline at least three strategies* | How will all stakeholders know you have achieved these goals? *Outline at least three monitoring methods* | When will you achieve your goals? *Write a timeframe for each goal* |
| 1. Goal (e.g., Develop competence in writing case notes and reports while following the agency’s requirements). | Write three or more strategies (e.g., I will complete case notes and written reports at a high standard). | Write three or more methods (e.g., I will seek feedback from my Field Educator and staff in the agency). | Timeframe (e.g., the end of placement). |
| 2. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 3. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 4. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 5. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |

## Learning Outcome 6

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|  | **Self**: Actively participate in professional development and supervision through critical reflection and research, in order to advance professional practice |

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| Please describe your current situation. What skills, knowledge and experiences do you already have that apply to this learning outcome and the AASW Practice Standards 2023 presented in Table 1? What skills do you want to develop? | Current situation. |

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| --- | --- | --- | --- |
| Learning goal. *Identify at least three goals* | How will you achieve your goal(s)? *Outline at least three strategies* | How will all stakeholders know you have achieved these goals? *Outline at least three monitoring methods* | When will you achieve your goals? *Write a timeframe for each goal* |
| 1. Goal (e.g., Develop the capacity to work with increasing autonomy and professional responsibility while exploring professional development opportunities during my placement). | Write three or more strategies (e.g., I will actively explore professional development opportunities in the agency, such as training and webinars offered by the head office, and other online forum opportunities with AASW). | Write three or more methods (e.g., I will seek feedback during supervision sessions and provide updates on what I have learnt during other training opportunities). | Timeframe (e.g., the end of placement). |
| 2. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 3. Goal. | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 4. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |
| 5. Goal (optional). | Write three or more strategies. | Write three or more methods. | Timeframe. |

## Learning Plan Agreement

**Please ensure that all stakeholders complete this section of the Learning Plan.**

The above learning goals have been identified as relevant and will be supported through regular supervision. Formal supervision between the student and Field Educator (and Task Supervisor, if applicable) will be every week. Please refer to Chapter 3 of the Social Work Field Education Manual, "Roles, Responsibilities and Expectations," for more information.

### Student Expectations

What are the student’s requirements for their Field Educator, Task Supervisor, and agency during placement? (The student must complete this field.)

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| Student expectations. |

### Field Educator Expectations

What are the Field Educator’s expectations of the student’s responsibilities during placement? (The Field Educator must complete this field.)

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| Field Educator expectations. |

### Task Supervisor Expectations (If Applicable)

If applicable to this placement, please indicate the Task Supervisor’s expectations of the student’s responsibilities during placement (the Task Supervisor completes this field.)

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| Task Supervisor expectations. |

### FELO Expectations

What are the FELO’s expectations of the student’s responsibilities during placement? (The FELO must complete this field.)

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| FELO expectations. |

## Signatures

When theLearning Plan form is finalised, please upload a picture of your signature and add the date, or print and sign the form.

After all placement stakeholders have signed, please send a copy of the signed Learning Plan to all stakeholders and upload the signed Learning Plan to LearnJCU.

|  |  |
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| **Student’s signature:**  A white square with a blue border  Description automatically generated | Date of signing: **Click or tap to add date.** |
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| **Field Educator’s signature:**  A white square with a blue border  Description automatically generated | Date of signing: **Click or tap to add date.** |
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| **Task Supervisor’s signature (if applicable):**  A white square with a blue border  Description automatically generated | Date of signing: **Click or tap to add date.** |
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| **FELO’s signature:**  A white square with a blue border  Description automatically generated | Date of signing: **Click or tap to add date.** |
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