

EDUCATION COMMITTEE SCHEDULE OF BUSINESS 2025

DESCRIPTION OF EDUCATION COMMITTEE ACTIVITIES	1-25 (10/2)	2-25 (17/3)	3-25 (12/5)	4-25 (23/6)	5-25 (11/8)	6-25 (20/10)	Responsible Officer
Matters listed in ACADEMIC BOARD Schedule of Business	✓✗						
1. Annual Policy Review and update (including diversity and equity 2.2.1)	•						Policy Officer
2. YourJCU Survey Results for Student Experience of Subjects and Teaching (SEST) and Institutional Performance (via VCC)	•						Dean EDQS
3. TEQSA Audit Preparation Report	•						DVCE
4. Annual Student Matters Report (2.4) (via VCC)		•					Director, SS&S
5. ESOS and CRICOS Annual Report (7.2)		•					AssocDir Adm & Compliance
6. Representation – Information for Students (7.1, 7.2, 7.3.2) (via VCC)		•					AssocDir Adm & Compliance Director, SS&S
7. Admissions Report – domestic and international (1.1) (via VCC)		•					AssocDir Adm & Compliance
8. Coursework Academic Integrity Report (5.2) (via VCC)			•				Dean EDQS,
9. Strategic Initiatives updates: Hyper personalisation (via VCC)			•		•	•	DVCE
10. Standard JCU Academic Calendar and Important Dates 2028			•				Mgr Curr&Accred
11. Learning Resources and Educational Support (3.3)			•				Dean EDQS Director, AS
12. 2023 Student Experience Survey Report and Graduate Outcomes Report (1.2, 1.3,2.1,2.2, 2.3,3.3, 6.2b/e, 6.3.2e,h) [QILT]				•			Manager EQE
13. Mental Health, Wellness and Safety Report (2.3)				•			Chair, Chief of Staff
14. Graduation – Certification (1.5)					•		Director, SS&S
15. Credit / RPL (1.2) (via VCC)					•		Director, SS&S
16. Retention/Progression/ Completion Report (1.3) (including Diversity and Equity 2.2.2 and 2.2.3) (via VCC)					•		Director, SS&S
17. Educator Professional Development Report (3.2)					•		Dean EDQS
18. International Student Barometer (every 2 years – due 2025)						•	Director, SS&S

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19. Subject Preparedness Report and 2025 Subject Outline Template (1.3.2-3) (via VCC)						●	Dean EDQS, Manager EQE
20. Orientation and Transition Annual Report (1.3) (via VCC)						●	Director, SS&S
21. Annual Revisions to Academic and Student Delegations Register						●	CAB
22. Facilities and Infrastructure Report (including Technology Enhanced Learning and LT/SX Innovations Evaluation) (HESF s3.3, s6.3.2f) (via VCC)						●	DirEstate; CDO; Dean EDQS
Routine Business/Standing Items							
23. Chair of Education Committee Report - Learning and Teaching - Communities of Practice - Strategic Discussions	●	●	●	●	●	●	DVCE
24. Policy Reviews / Amendments / Disestablishments	●	●	●	●	●	●	Directors
25. Student Experience Advisory Committee Summary and Advice	●	●	●	●	●	●	DVCE
Governance Matters							
26. Confidentiality Provisions - JCU Council, Council Committees, Controlled Entity Directors and Nominee Directors of Non-Controlled Entities	●						Chief of Staff
27. Meeting Dates 2026					●		Secretariat
28. Education Committee – Membership 2026						●	Chair/ Secretariat
29. Review of Terms of Reference						●	Chair/ Secretariat
30. Schedule of Business 2026						●	Chair/ Secretariat