

Compliance Checklist – JCU Annual Report

Summary of requirement	Basis for requirement	Annual report reference	
Letter of compliance	<ul style="list-style-type: none"> • A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	Pg 4
Accessibility	<ul style="list-style-type: none"> • Table of contents • Glossary 	ARRs – section 9.1	Pg 2 Pg 102
	<ul style="list-style-type: none"> • Public availability 	ARRs – section 9.2	Pg 3
	<ul style="list-style-type: none"> • Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	N/A, JCU is not a participating Statutory Body
	<ul style="list-style-type: none"> • Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 9.4	Pg 2
	<ul style="list-style-type: none"> • Information Licensing 	<i>QGEA – Information Licensing</i> ARRs – section 9.5	N/A for Statutory Bodies
General information	<ul style="list-style-type: none"> • Introductory Information 	ARRs – section 10	Pg 5 - 8
Non-financial performance	<ul style="list-style-type: none"> • Government's objectives for the community and whole-of-government plans/specific initiatives 	ARRs – section 11.1	Pg 9
	<ul style="list-style-type: none"> • Agency objectives and performance indicators 	ARRs – section 11.2	Pg 10 - 17
	<ul style="list-style-type: none"> • Agency service areas and service standards 	ARRs – section 11.3	Pg 20
Financial performance	<ul style="list-style-type: none"> • Summary of financial performance 	ARRs – section 12.1	Pg 17 - 19
Governance – management and structure	<ul style="list-style-type: none"> • Organisational structure 	ARRs – section 13.1	Pg 21 - 22
	<ul style="list-style-type: none"> • Executive management 	ARRs – section 13.2	Pg 25
	<ul style="list-style-type: none"> • Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	Governing bodies Pg 23 - 24 Controlled entities Pg 26 - 29
	<ul style="list-style-type: none"> • Public Sector Ethics 	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	Pg 33 - 34
	<ul style="list-style-type: none"> • Human Rights 	<i>Human Rights Act 2019</i> ARRs – section 13.5	Pg 34 - 35
	<ul style="list-style-type: none"> • Queensland public service values 	ARRs – section 13.6	N/A for Statutory Bodies
Governance – risk management and accountability	<ul style="list-style-type: none"> • Risk management 	ARRs – section 14.1	Pg 30
	<ul style="list-style-type: none"> • Audit committee 	ARRs – section 14.2	Pg 31 - 32
	<ul style="list-style-type: none"> • Internal audit 	ARRs – section 14.3	Pg 32 - 33
	<ul style="list-style-type: none"> • External scrutiny 	ARRs – section 14.4	Pg 31

Summary of requirement	Basis for requirement	Annual report reference	
	• Information systems and recordkeeping	ARRs – section 14.5	Pg 35
	• Information Security attestation	ARRs – section 14.6	N/A for Statutory Bodies (Departments only)
Governance – human resources	• Strategic workforce planning and performance	ARRs – section 15.1	Pg 39
	• Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	N/A for Statutory Bodies
Open Data	• Statement advising publication of information	ARRs – section 16	Pg 3
	• Consultancies	ARRs – section 31.1	https://data.qld.gov.au
	• Overseas travel	ARRs – section 31.2	https://data.qld.gov.au
	• Queensland Language Services Policy	ARRs – section 31.3	https://data.qld.gov.au
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	Pg 93
	• Independent Auditor’s Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	Pg 95

FAA

Financial Accountability Act 2009

FPMS

Financial and Performance Management Standard 2019

ARRs

Annual report requirements for Queensland Government agencies