

Appendix 1 Examination Type Rules

On Campus Examination Types	Hard Copy Examination - On Campus
Subject Cohort	On Campus/Multi-mode – located within 100k to sit examinations on JCU Campus
Student Profile	On Campus/Multi-mode JCU Campuses only (TSV, CNS, Mackay, Singapore and Brisbane) (No external venues)
Examination Availability	Refer Clause 2. Examination Preparation Deadlines for Centrally Administered End of Study Period Examinations, Supplementary Examinations and Deferred Examinations
Examination Duration	120 minutes**
Reading Time	10 minutes
Examination Venue	Rooms allocated by availability
Examination Conditions	Any materials permitted (excluding electronic devices) - no materials need to be listed in the exam request
	No materials permitted - students are not allowed to bring any materials into the examination room (including dictionaries, calculators) except standard stationary, i.e. pen/pencil.
	Restricted materials permitted - students can bring only the materials you select, which could include specific book titles, calculators, dictionaries. These must be specified in the examination request.
Materials supplied (by Examination Office)	Answer Booklets; Multi-Choice Answer Sheets & Rough Paper

On Campus Examination Types	Online Respondus Examination - On Campus
Subject Cohort	Limitation on room availability (max cap TSV:240/CNS:100) Availability Restricted
Student Profile	On Campus/Multi-mode /JCU Campuses only (TSV, CNS, Mackay, Singapore and Brisbane) (No external venues)
Examination Availability	Refer Clause 2. Examination Preparation Deadlines for Centrally Administered End of Study Period Examinations, Supplementary Examinations and Deferred Examinations
Examination Duration	120 minutes**
Reading Time	N/A – incorporated into examination duration
Examination Venue	Rooms allocated by availability
Examination Conditions	Any materials permitted (excluding electronic devices) - no materials need to be listed in the examination request.
	No materials permitted - students are not allowed to bring any materials into the examination room (including dictionaries, calculators) except standard stationary, i.e. pen/pencil.
	Restricted materials permitted - students can bring only the materials you select, which could include specific book titles, calculators, dictionaries. These must be specified in the exam request.
Materials supplied (by Examinations Office)	Rough Paper

Online at home Exam Type	Online Respondus Examination with Monitor
Subject Cohort	Any
Student Profile	Any
Examination availability	Refer Clause 2. Examination Preparation Deadlines for Centrally Administered End of Study Period Examinations, Supplementary Examinations and Deferred Examinations
Practice Tests	Practice Test must be made available with the same settings that will be used for the formal examination.
Examination Duration	120 minutes
Reading Time	N/A – incorporated into examination duration
Examination Venue	At home
Student Communication	Instructions to students must be made available 2 weeks prior to the examination period start.
Exam Conditions	Any materials permitted (excluding electronic devices) - no materials need to be listed in the examination request.
Materials supplied (by Examination Office)	N/A

Online at home Exam Type	Online Respondus Examination
Subject Cohort	Any
Student Profile	Any
Examination availability	Refer Clause 2. Examination Preparation Deadlines for Centrally Administered End of Study Period Examinations, Supplementary Examinations and Deferred Examinations
Practice Tests	Practice Test must be made available with the same settings that will be used for the formal examination.
Examination Duration	120 minutes
Reading Time	N/A – incorporated into duration
Examination Venue	At home
Student Communication	Instructions to students must be made available 2 weeks prior to the examination period start.
Examination Conditions	Any materials permitted (excluding electronic devices) - no materials need to be listed in the examination request.
Materials supplied (by Examination Office)	N/A

Online at home Exam Type	Online LearnJCU Examination
Student Cohort	Any
Subject Profile	Any
Examination availability	Refer Clause 2. Examination Preparation Deadlines for Centrally Administered End of Study Period Examinations, Supplementary Examinations and Deferred Examinations
Practice Tests	N/A
Examination Duration	120 minutes
Reading Time	N/A – incorporated into duration
Examination Venue	At home
Student Communication	Instructions to students must be made available 2 weeks prior to the examination period start.
Examination Conditions	Any materials permitted (excluding electronic devices) - no materials need to be listed in the examination request.
Materials supplied (by Examination Office)	N/A

Practical/Oral Exam Type	Practical Examination – either online or On Campus
Student Cohort	Any
Subject Profile	Any
Examination Venue	As directed by the College
Student Communication	The College will communicate date/time to student
Timetabled	Date scheduled upon request to Examination Office via examination request process

****Transitional arrangements for selected subjects may be provided an exemption to this rule by the Director, Student Services in consultation with the College Dean.**