Suspected Child Abuse – Notification Form

Please refer to the Child Safety Policy and Child Safety and Child Abuse Response and Reporting Procedure.

JAMES COOK UNIVERSITY AUSTRALIA

Notifier's Details

Name

College/Directorate

Phone

JCU Email

Child's Details

Name

Staff/ Student Number (if applicable)

Email, phone or other contact details (if known)

Important Information for the Notifier

Information about reporting child abuse is outlined in the Child Safety and Child Abuse Reporting Procedure. You can also speak to a Child Safety Adviser (if nominated) or the Chief of Staff who can provide information and options in relation to your concerns. The information provided in this form will prompt consideration of the support and services to the child whom you believe is suffering from abuse, and for the staff member or student providing notification of suspected abuse. Once completed, please submit this form to the Chief of Staff.

Statement - Please provide a statement about your observations that includes, where relevant:
A description of the event/interaction which have been observed:

Please provide a clear explanation of the child you are concerned about and what you have noticed that you suspect child abuse or neglect to be occurring. You should also include if the child has confided in you, or you have noticed any changes in the child's behaviour that has led you to believe the child is suffering abuse. To the best of your knowledge, outline the events/interactions you have observed in chronological order; providing dates, times and locations and any names of those involved, or who observed the event/interactions.

Your Agreement:

In submitting this complaint, I agree that:

- *I have read the Child Safety and Child Abuse Response and Reporting Procedure.*
- *The information I have provided in this document is a true reflection of my experience and has not made for frivolous or vexatious purposes.*
- *I will keep the process confidential, sharing only with my representative/support person, and those managing this process.*

Signature   Date