**CONFIDENTIAL**

**New Intellectual Property DISCLOSURE FORM**

**JCU / JOURNEYTECH**

*In accordance with the JCU Intellectual Property Policy and Procedure, an Originator (JCU staff, students or honorary appointees) who have developed, created, authored, contributed to or otherwise brought into existence Intellectual Property which the Originator believes to be capable of commercial exploitation must complete the New Intellectual Property Disclosure Form.*

*The information provided will assist JCU and its commercialisation advisor, JourneyTech in the evaluation and prioritisation of the appropriate actions necessary to protect the new intellectual property disclosed and potentially commercialise the intellectual property.*

Upon completion and submission of the Disclosure Form to [**intellectualproperty@jcu.edu.au**](mailto:intellectualproperty@jcu.edu.au)**,** a JourneyTech team member will contact you to discuss the disclosure in more detail and next steps.

**If you have any queries on the details required for this form, please contact intellectualproperty@jcu.edu.au.**

**Thank you for completing this form.**

# DISCLOSURE NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (OFFICE USE ONLY)

# INTELLECTUAL PROPERTY DISCLOSURE

**NOTE:** Disclosures are treated as confidential information. Except for individuals engaged in the evaluation and approval process, the information will not be divulged to others without the permission of the Originator(s), except as required by law.

# section A

**Please answer all questions in this Section.**

1. **DISCLOSURE DETAILS**
   1. Who is the primary contact within the University for this disclosure?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name (Prof/Dr/Mr/Mrs/Ms) | |  | | |
| Telephone |  | | E-mail |  |
| College/Centre |  | |  |  |

* 1. What is the title of the disclosure?

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| --- |
|  |

* 1. What is the field of technology of the disclosure

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| --- | --- | --- | --- | --- | --- |
| Agriculture/Aquaculture |  | Biotechnology |  | Chemical |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Computer/IT/Software |  | Energy |  | Electrical/Electronics |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Environmental |  | Pharmaceuticals |  | Materials |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Medical/Diagnostics |  | Mechanical/Engineering |  | Education |  |

Other (please describe)

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* 1. Please provide a brief (and understandable to those without your scientific background) description of the disclosure Please attach any drawings as appropriate.

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1.5 What problems with existing technology are solved by the disclosure?

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* 1. Has the disclosure been tested experimentally? What is shown by the data?

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**2. DISCLOSURE**

* 1. Has the disclosure been described in a publication, abstract, public presentation, conference, poster, etc? If so, please provide dates and copies of any manuscript, preprint, or abstract.

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|  |

* 1. How was the disclosure funded? Please provide all copies of funding agreements if available.

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**3. CONTRIBUTORS (JCU INTERNAL AND EXTERNAL)**

3.1 Who made a material contribution to the conception of the disclosure and/or the design or construction of any prototype/s? Please include details of any third party contributors (outside JCU).

##### Contributor A

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Title |  | | | Full Name | | |  | | | | |
| Position | |  | | | | | | | FT/PT/Visitor/Other | |  |
| Details of College/Organisation (incl Centre and Institute if applicable) | | | | |  | | | | | | |
| Telephone | | |  | | | | | E-mail | |  | |
| Description of contribution | | | | | |  | | | | | |
| Is there an agreement  with the contributor? | | | | | | No 🞏 Yes 🞏 (if yes, please provide details) | | | | | |

##### Contributor B

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Title |  | | | Full Name | | |  | | | | |
| Position | |  | | | | | | | FT/PT/Visitor/Other | |  |
| Details of College/Organisatio (incl Centre and Institute if applicable) | | | | |  | | | | | | | | |
| Telephone | | |  | | | | | E-mail | |  | |
| Description of contribution | | | | | |  | | | | | | |
| Is there an agreement  with the contributor? | | | | | | No 🞏 Yes 🞏 (if yes, please provide details) | | | | | | |

##### Contributor C

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Title |  | | | Full Name | | |  | | | |
| Position | |  | | | | | | FT/PT/Visitor/Other | |  |
| Details of College/Organisatio(incl Centre and Institute if applicable) | | | | |  | | | | | |
| Telephone | | |  | | | | | E-mail |  | |
| Description of contribution | | | | | |  | | | | |
| Is there an agreement  with the contributor? | | | | | | No 🞏 Yes 🞏 (if yes, please provide details) | | | | |

**If there are additional contributors, please copy this page and attach it to the form.**

**Please return this completed form to intellectualproperty@jcu.edu.au.**