**Human Research Ethics Advisor’s GECO Review**

The template below can be used by Ethics Advisors to provide feedback to researchers according to each section of the GECO application.

**Instructions for Human Ethics Advisors**

1. Researchers have been told to contact their chosen Ethics Advisor before choosing them in GECO to ensure they’re available and able to review the application in the timeframe required by the researcher. If you receive an application to review and don’t have time, you can send it back to the researcher but should also email them to tell them to choose another Advisor.
2. Please review the application and provide any advice to the researcher that you feel will correct any ethical concerns, improve the application and make it align with the principles of the *National Statement* and other applicable guidelines or legislation*.*
3. Outline your comments, advice and suggestions to the researchers in the table below, using the following GECO headings.
4. You are only required to review each application once, however GECO will automatically send it back to you after the researcher resubmits the application, in which case you can just approve it to send it on to the next step without reviewing the changes.
5. Once completed with the Template, click the blue Approve button 
6. Upload this completed report as an attachment then choose ‘Send back to Researcher’. Add any additional comments in the comments field and press ‘Save’ or if you’ve received it back from the researcher with their amendments press ‘Approve’ and ‘Save’ to send it to the next step in the review process.

|  |
| --- |
| **Project Information Tab** |
| **Ethics Review Details** |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Aims and Background** |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Methods** |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Research Sites and Locations** |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Dissemination of Results** |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Collaborators and Funding Tab** |
| **Internal and External Collaborators** |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Collaborating Organisations and Funding**  |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Participants Tab** |
| **Participant Details, Dependent/Unequal Relationships, ESL and Discontinuing Participation** |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Recruitment, Consent and Reimbursement / Incentives**  |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Research Data Management Tab** |
| **Data and Information Management and Privacy** |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Risk Tab** |
| **Potential Risks and Benefits** |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Attachments and Comments Tab** |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Other Comments** |
| EA Comments |
|  |
| Researcher response and changes made |
|  |
| **Ethics Advisor** |  |