

Authorisation - Asbestos

WHS-PRO-CHK-025I



JAMES COOK
UNIVERSITY
AUSTRALIA

Electronic copies of this checklist are current. All other copies are uncontrolled and currency can only be assured at the time of printing

Construction or maintenance work in areas known to contain asbestos materials is prohibited, unless an authorisation has been issued to the personnel involved. This authorisation is issued to the nominated recipient for the specific occasion stipulated below:

Section 1: To be Completed by the Contractor

Work order no.:			
Authorisation Validity:	Start		End
Authorisation issued to:	Organisation/Company: Contact name: Contact Telephone Number:		
Location of works (campus/building):			
Reason for & description of works:			
Asbestos Licence No. (if applicable):			
Inspection	I have inspected the work area with a JCU Estate Directorate Representative <input type="checkbox"/> Yes <input type="checkbox"/> No		
Asbestos Register	I have examined the current Asbestos Register <input type="checkbox"/> Yes <input type="checkbox"/> No		
Staff / student risks	Are JCU staff or students at risk of exposure to airborne asbestos? <input type="checkbox"/> Yes <input type="checkbox"/> No Is it necessary to evacuate JCU personnel prior to work commencing? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Type of Asbestos Removal:	A class (any friable amount of asbestos) <input type="checkbox"/> Yes <input type="checkbox"/> No B Class (Bonded asbestos material) <input type="checkbox"/> Yes <input type="checkbox"/> No		
Asbestos Removal Control Plan Required	Asbestos removal control plan required (any amount of friable removal or bonded material over 10m ²) <input type="checkbox"/> Yes <input type="checkbox"/> No Asbestos removal control plan (if required) has been reviewed by a nominated JCU person <input type="checkbox"/> Yes <input type="checkbox"/> No		
Asbestos materials are not to be disturbed without the approval of the Estate Directorate. If any unknown materials, or materials suspected of containing asbestos are encountered, work is to cease immediately, and the Estate Directorate notified.			
Risk assessment	A job specific risk assessment / SWMS is attached <input type="checkbox"/> Yes <input type="checkbox"/> No		
Agreement	I have read and understood the requirements and procedures described in the JCU Asbestos Management Plan and this permit to work <input type="checkbox"/> Yes I hereby authorise JCU to engage an asbestos removal contractor to clean any asbestos debris/hazards that was created due to my/our Company activity which has not been adequately cleaned, as per the Code of Practice for the Removal of Asbestos, and agree the removal costs will be redeemable from the retention monies for the project. <input type="checkbox"/> Yes		

Section 1 Completed by (Contractor):

Name:

Signature:

Date:

Authorisation - Asbestos

WHS-PRO-CHK-025I



JAMES COOK
UNIVERSITY
AUSTRALIA

Electronic copies of this checklist are current. All other copies are uncontrolled and currency can only be assured at the time of printing

Section 2: To be Completed by JCU Reviewer

1. Additional JCU requirements to be implemented by the Contractor:

- ☐ The works will impact on or disturb the asbestos-containing materials
- ☐ Risk assessment / SWMS is job specific and meets the JCU requirements
- ☐ I have made available the Asbestos Register and JCU Asbestos Management Plan
- ☐ Other: _____

2. JCU Authorisation Reviewer:

Reviewed: ☐ Acceptable ☐ Unacceptable

Comments:

Name:

Signature:

Date: