

Authorisation – Hot Works

WHS-PRO-CHK-025o



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This authorisation is for construction and maintenance work only.

Not required inside workshops designed to have hot works (e.g. some maintenance sheds, welding bays).

Section 1: To be Completed by the Contractor

| | | | |
|---|---|--|-----|
| Work order number: | | | |
| Validity: | Start | | End |
| Issued to: | Organisation/Company: | | |
| | Contact name: | | |
| | Contact Telephone Number: | | |
| Location of works (campus/building): | | | |
| Reason for and description of hot works: | | | |
| Type of Work: | <input type="checkbox"/> Grinder <input type="checkbox"/> Welding <input type="checkbox"/> Naked flame <input type="checkbox"/> Other: | | |
| Is there a requirement for fire system isolation (to avoid false alarms)? | Yes / No (if yes, has a fire isolation authorisation been completed) | | |
| Qualification / Licence: | I can confirm that all workers will have the correct qualification / licence to undertake the work: <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Equipment and Fire Watch: | Hot work equipment being used: (list) | | |
| | Fire equipment required? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| | If yes, list equipment _____ | | |
| | Fire watch required? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Completion: | The work area and all adjacent areas where sparks may have spread have been inspected for at least 60 minutes after the work was completed and no fire conditions were noted. | | |
| | Is yes, fire watch name: _____ | | |
| | I will contact the following person when I have completed hot work. <input type="checkbox"/> JCU Security <input type="checkbox"/> JCU Rep <input type="checkbox"/> Other: _____ | | |

Section 1 Completed by (Contractor):

Name: Signature: Date:

Section 2: To be Completed by JCU Reviewer

☐ SWMS / Risk assessment has been provided and reviewed

Reviewed: ☐ Acceptable ☐ Unacceptable

Comments:

Name: Signature: Date: